



Executive Committee Meeting Agenda
March 16, 2017 12:00 – 2:00 PM
Maroon Bells Conference Room, FHU
6300 S. Syracuse Way, Suite 600
Centennial, CO 80111

A. Call to Order *The meeting was called to order at 12:15 PM. Those in attendance included:*

Ryan Germeroth Lou Davenport Duane Cleere Susi Marlina
Devin Joslin Brian Staley Vivek Goswami Rich Follmer
Chris Hopkins Lisa Truong

B. Approval of minutes from last meeting *A motion was given by Ryan to approve the minutes, with a second by Brian and Chris. Minutes approved.*

C. Officers' Reports

a. President's Report (10 min)..... Ryan Germeroth

i. Vendor Show & Meet n' Greet surveys

- The group talked about potential surveys for the Vendor Show and MnG. Duane gave a brief history of previous surveys, some were done in 2014, but no record of any before or after that based on Survey Monkey records.*
- It was decided that for 2017 there would be no formal surveys, only emails sent by the Coordinators to attendees. The Coordinators will also need to develop questions for next year's surveys when the time comes.*
- Brian asked about doing a vendor survey. Lou said he should do one via email.*
- Lisa will send out an email for the MnG.*

ii. Section Dues & membership questions from Western District

- Ryan gave a summary of the issue. Lou was concerned with going forward with another dues increase after just a couple years. Ryan was going to research a bit more, but the group decided to table the possible increase for two years.*

b. Vice President's & Program Committee Report (10 min)..... Lou Davenport

i. March meeting recap

- Lou did not attend the meeting, so Ryan gave a brief summary of the event.*

ii. May meeting prep

- Attendees talked about possible locations. The topic will be the C-470 Express Lanes project.*

iii. Joint meeting RM ITS

- RMITS recently approached the Section to do another fall 2017 joint meeting. This was the event held in October 2016. We may want to be more involved this time. Ryan said it was a good event last year. Duane will take the lead on coordinating with them.*

c. Secretary/Treasurer & Editorial Committee Report (10 min) Duane Cleere

i. January / February Treasurer's Report

- After giving a summary of the budget report, it was decided to adjust the report to move the FYI transfers to the Administrative section. Duane also explained the reasoning behind the Jan/Feb Meetings values. In order to be fully transparent, Duane felt that the FYI line items should remain in the report.*
- Lou suggested that since the Platinum sponsor level includes four golf registrations, the Section should transfer the fees to the scholarship fund.*
- Duane asked Ryan about his upcoming expenses for the District meeting.*

- *The registration fee for the event this year will be \$120/player. Chris said the event will be at Red Hawk Ridge golf course in Castle Rock. Andrew will need to get the registration going soon. A draft logo was passed around. Chris was also looking into the use of a drone for the event.*

- i. Legislative Committee..... *(Not Present)* Scott Thomas
 - i. Looking for new chair?
- j. Membership Committee **(5 min)**Rich Follmer
 - *Rich will be interviewing the TPoY winner for the April newsletter.*
 - *Rich also volunteered to go up to CSU in August or September for more student outreach. He will coordinate with Lisa and the Student Liaisons.*
- k. Mentoring Program Committee *(Not Present)* Jon Larson
- l. Newsletter Committee **(5 min)**.....Brian Staley
 - *Brian mentioned that the Section has a LinkedIn account.*
 - *He also stated that he would coordinate with Victoria about a student article and UCD.*
- m. Scholarship & Career Guidance Committee *(Not Present)* Alex Larson
- n. Section ScribeDevin Joslin
 - *Last week Devin submitted the quarterly report.*
- o. Social Media..... *(Not Present)* Greg Baker
- p. Spring Transportation Symposium **(5 min)**.....Kari McDowell Schroeder/Lou Davenport
 - *Lou gave an update on the sponsors. They have one Platinum so far.*
- q. Student Liaison *(Neither Present)* Victoria Edington / Chris Vokurka

E. Old Business *(None)*

F. New Business *(None)*

G. Announcements

- a. Next EC Meeting **Friday April 14, 2017** Ryan Germeroth
- b. Newsletter Articles Next Deadline **March 10, 2017**Brian Staley

H. Adjournment *The meeting was adjourned at 2:10 PM.*