

## MEETING MINUTES

### COLORADO/WYOMING EXECUTIVE COMMITTEE

Wynkoop Brewery – 1634 15<sup>th</sup> St., Denver

December 14, 2006

**Meeting Chair:** Bill Hange

**Minutes By:** Craig Faessler

**Present:** Joe Henderson, Dave Hattan, Ben Waldman, Will Johnson, Greg MacKinnon, Scot Lewis, Edward Stafford, John LaSala, Nate Larson

**Guests:** Karl Packer, Melissa Rosas

**I. Introduction.** Bill Hange opened the meeting at 3:30 p.m.

**II. Meeting Minutes.** Edward suggested the following changes to the November 17, 2006 meeting minutes: 1) under III.A. Survey: the survey will be posted on the web after the first of the year and the EC agreed on a \$50 prize for a drawing of returned surveys that include the respondents name; 2) under IX.B. Technical: include Dave Weaver as a participant in the paper. The November 17, 2006, minutes were approved as amended.

**III. President's Report. Bill Hange**

**A. Survey.** No additional responses have been received. Hopefully, more will come in with web posting and \$50 prize.

**B. Luncheon.** Next meeting is the Vendor's Show on January 26<sup>th</sup>. Some discussion about the \$30 price and it being too high. Edward stated that there needs to be one price set for the lunch to avoid having to check membership status since many of those who do attend this luncheon are not members.

**C. Charitable Contributions.** \$500 contribution was approved at last EC meeting and Joe H. and Eric asked to select a recipient. A couple suggestions include Compa Food Ministry and Pennock Center for Counseling. A recipient for the remaining \$500 in the '06-'07 Budget will be selected after the first of the year. EC needs more information on Engineers Without Borders concerning their operating procedures. The EC discussed making an additional contribution to the District 6 Endowment Fund. Scot Lewis moved to contribute \$1000 to this fund; the motion was seconded by Edward. Motion passed unanimously. This contribution will be an amendment to the '06-'07 Budget. Dave H. suggested creating a scholarship account by moving excess funds in the checking account into an account that can earn interest. At the next EC meeting, Craig will present a proposal for amending the Budget and creating a scholarship fund.

**D. Contact Info.** Bill reminded everyone to get updated contact info. to Edward. Jim Hanson will be working on updating the database after the first of the year.

**E. District 6 Meeting.** 2007 meeting is in Portland July 15 to July 18. Deadline for abstracts is December 15.

**IV. Vice President's Report. Joe Henderson**

**A. Future Meetings.** Joe presented several ideas for speakers at the last two Section meetings: NW Parkway; Superslab; CDOT perspective on traffic engineering/management within CDOT; new CDOT director; LRT operations/maintenance center success stories; Railroad Quiet Zones.

**B. Spring Symposium.** April 13 at the Sheraton Denver West. WTS is handling registration.

**V. Secretary/Treasurer Report. Craig Faessler.**

**A. Treasurer's Report.** The balance of each account is as follows:

1. **Checking Balance:** \$21,040.42

2. **Savings Balance:** \$4,355.92

**VI. Newsletter. Greg McKinnon**

1. **Articles Due.** January 5.

2. **Posted to Web.** January 12.

3. **Articles.** The following articles are anticipated for the newsletter.
  - a) Bill Hange - President's Message
  - b) Joe Henderson - Meeting announcement and registration information
  - c) Craig Faessler - Treasurer's report (acct. balances, cash flow summary)
  - d) Bill Hange – Rodel user's group
  - e) Bill Hange - History article, possibly from Al Pepper
  - f) Greg MacKinnon - Newsletter contest
  - g) Curtis Rowe - Summary of the November meeting
  - h) Jim Hanson - On the Move
  - i) John LaSala - Technical Committee update
  - j) Lyle Devries - Legislative update
  - k) Ben Waldman - upcoming training
  - l) Eric Boivin - ski train and other available activities
  - m) Ron Hensen - Kurmudgeon's Corner
  - n) Will Johnson - vendor show
  - o) Dave Hattan – nominations for Transportation Professional of the Year

**VII. Awards. Dave Hattan**

Dave will put an article in the newsletter soliciting nominations for Transportation Professional of the Year Award, to be given out at the May luncheon.

**VIII. Activities. Eric Boivin**

Approx. 35 people and 5 sponsors have signed up for the ski train. Eric is planning a bike ride in the Spring.

**IX. Continuing Education. Ben Waldman**

**A. Signal Timing.** The three webcasts went well and had positive cash flow.

**B. Rodel Users Group.** Ben needs the rest of the information so an email notification can be sent out. Session is scheduled for January 25<sup>th</sup>. Fee has been set at \$40/member and \$45/nonmember.

**X. Golf. Craig Faessler**

Considering the low turnout at the Fall 2006 tournament, the committee is planning only one tournament in 2007. Potential site is the Fossil Trace Golf Club on August 17.

**XI. Technical. John LaSala**

Karl Packer, Kathleen Krager, Shawn Keller and John are preparing an abstract for a drive-thru/sit-down coffee shop trip-generation comparison paper to be presented at the District 6 Portland meeting. The committee is also considering a paper presentation at the 2008 District 6 meeting for a trip-generation study on the redevelopment of the old Elitch's site. Residential trips are being counted now on the mixed-use site and commercial trips will be collected in approximately six months.

**XII. Spring Symposium. Nate Larson**

Nate updated the committee on the date (April 13) and location (Sheraton Denver West) and confirmed that WTS will be managing the registration. Currently, the committee is looking for speakers and expects program development to be completed in January.

**XIII. New Items.**

**A.** Edward mentioned that his workload is going to mandate more lead time on web postings.

**XIV. Adjourn.** The meeting adjourned at approximately 4:40 p.m. A Section happy hour followed the EC meeting at the Wynkoop.