

MEETING MINUTES

COLORADO/WYOMING EXECUTIVE COMMITTEE CITY of ARVADA November 17, 2006

Meeting Chair: Bill Hange

Minutes By: Craig Faessler

Present: Ben Waldman, Will Johnson, Greg MacKinnon, Scot Lewis, Edward Stafford

I. Introduction. Bill Hange opened the meeting at 12:20 p.m.

II. Meeting Minutes. The minutes from the September 22 meeting were approved.

III. President's Report. Bill Hange

A. Survey. Five responses have been received to date. The deadline will be extended through the end of the year and an announcement will be made in the newsletter and on the website.

B. Luncheon. Each attendee will receive one drink ticket at the registration table. However, the EC decided to use this as an opportunity to promote a food drive. Each attendee who makes a contribution will receive a free-drink ticket.

D. History Articles. Jenny Grote has submitted an article that will be included in the next newsletter. Dave Hattan is planning to meet with Al Pepper to see if Al has any Section history he wishes to share.

C. Employment Ads. Craig was contacted recently by a head hunter who wanted to put employment material on luncheon tables. The EC decided anyone who places employment ads on the tables must pay the \$50 fee, which also entitles them to run ads in the newsletter and on the website. Of course, public agencies are exempt from the fee.

D. Contact Info. The membership database is outdated and needs updating. Edward and Jim Hanson are working on cross-checking the Section database with the ITE database.

E. Charitable Contributions. The budget for charitable contributions is \$1000. Proposed beneficiaries include Engineers without Borders (EWB); ITE District 6 fund; or local charities. Joe H. (via email) recommended that the funds remain local, based on how the charitable contribution fund was conceived a couple years ago. Joe suggested Pennock Counseling Center, Compa Food Ministry, Food Bank of the Rockies. Edward mentioned that EWB may have some accounting problems and the EC needs more information before EWB is given further consideration. There was some discussion about using left over Scholarship Fund monies for the ITE Dist. 6 fund. A motion was made by Will to approve \$500 for a local charitable contribution now and reserve the remaining \$500 for a charitable contribution after the first of the year. The motion was seconded by Scot. The motion passed unanimously. The EC would like Joe H. and/or Eric to email the EC on their suggestions for dispersing the initial \$500 and an announcement will be made in the next newsletter. The EC also discussed receiving food donations at the next luncheon, possibly giving a ticket for a free drink to each attendee making a contribution. Greg will include this in the meeting announcement in the newsletter.

IV. Secretary/Treasurer Report. Craig Faessler.

A. Treasurer's Report. The balance of each account is as follows:

- 1. Checking Balance:** \$22,028.52
- 2. Savings Balance:** \$4352.36

B. Newsletter

- 1. Articles Due.** November 17 (today).
- 2. Posted to Web.** November 22.
- 3. Articles.** The following articles are anticipated for the newsletter.
 - a) Bill Hange - President's Message**
 - b) Joe Henderson - Meeting announcement and registration information**
 - c) Craig Faessler - Treasurer's report (acct. balances, cash flow summary, business card ad reminder)**

- d) Bill Hange - Section survey
 - e) Bill Hange - History articles to publish
 - f) Greg MacKinnon - Newsletter contest
 - g) Curtis Rowe - Summary of the October meeting
 - h) Jim Hanson - On the Move
 - i) John LaSala - Technical Committee update
 - j) Lyle Devries - Legislative update
 - k) Ben Waldman - upcoming training
 - l) Eric Boivin - ski train and other available activities; happy hour?
 - m) Ron Hensen - Kurmudgeon's Corner
 - n) Dave Hattan - lifetime achievement award
 - o) Will Johnson - vendor show
- C. Schedule.** The next EC meeting was moved to 3:30 pm on Thursday, December 14 at Wynkoop so that a Section happy hour could follow.
- V. Vendor Show. Will Johnson**
The contract is ready for the show on January 26 at the Belmar Center. Bill mentioned the Rodel users group planned to be held before the vendors show; however, this has been moved to the 25th. Will is trying to schedule an ITS Products demo of various vendors from 8 am to 11 am on the 26th. The student chapter is putting together a silent auction as a District 6 Meeting fund raiser. As in past years, the registration fee will be one price - \$30.
- VI. Scholarship. Scot Lewis**
Scot made a motion that was seconded by Craig to approve Dan Logsdon as the recipient of a \$500 scholarship from the Section. The motion passed unanimously.
- VII. Activities.**
Ski train information has been posted on the web.
- VIII. Continuing Education. Ben Waldman**
 - A. Signal Timing.** Three signal-timing webcasts (11/28, 12/5 and 12/12) have been advertised in the newsletter. Fee will be \$40/member or \$45/nonmember
 - B. Rodel Users Group.** Session is scheduled for January 25th; location yet to be determined.
 - C. VISSIM Training.** Training is on hold due to costs associated with the trainer. Ben mentioned that Nate was checking with URS on being the course instructor.
- IX. Technical. Ben Waldman for John LaSala**
 - A. Trip Generation.** Karl Packer and Kathleen Krager are working with John on a paper for the District 6 meeting regarding trips generated from drive-thru coffee shops. In addition, John is working with Counter Measures to obtain traffic counts for the Elitch's mixed-use development.
 - B.** Edward and Mark Schaefer are writing a paper for the WesternITE on their aging drivers presentation that was given at the Colorado Transportation Conference.
- X. Golf. Craig Faessler**
Craig updated the EC on the status of the spring and fall tournament locations. The tentative date for the spring tournament is June 15. Several courses have been identified by the committee to contact for either the spring or fall tournament. Craig added Estes Park to the list at the request of Bill.
- XI. Adjourn.** The meeting adjourned at approximately 2:30 p.m.