



Executive Committee Meeting Agenda
January 27, 2017 12:00 – 2:00 PM
Maroon Bells Conference Room, FHU
6300 S. Syracuse Way, Suite 600
Centennial, CO 80111

- **Call to Order** *The meeting was called to order at 12:13 PM. Those in attendance included:*
Ryan Germeroth Lou Davenport Duane Cleere Freddy He
Devin Joslin Brian Staley Victoria Edington Rich Follmer
Alex Larson Lisa Truong
- **Approval of minutes from last meeting** *A motion was given by Ryan to approve the minutes, with a second by Rich. Minutes approved.*
- **Officers' Reports**
 - a. **President's Report (10 min)** Ryan Germeroth
 - i. Summary of Luncheon Survey result (Dec 9) **Completed**
 - ii. Western District Meeting update
 - *Rich mentioned the possibility of involving the SnowStang for meeting some transportation needs. Ryan will be sending an update to the District.*
 - iii. International VP Michael Sanderson's visit to Section
 - *It was decided that the best opportunity to speak would be at the May luncheon.*
 - b. **Vice President's & Program Committee Report (5 min)** Lou Davenport
 - i. March meeting prep
 - *Karen was not there to provide a detailed update due to it being a joint ASCE meeting. The location and speaker were to be determined by ASCE. There was a question about pricing for ITE members.*
 - c. **Secretary/Treasurer & Editorial Committee Report (15 min)** Duane Cleere
 - i. December Treasurer's Report **Completed**
 - ii. 2017 LAF and Sponsorship renewals
 - *Duane gave a status update on the 2017 LAF and sponsorships to date. He said he would resend the notices if needed.*
 - *Freddy mentioned that we could prorate levels above Bronze if needed.*
 - d. **Past President's Report (30 min)** Freddy He
 - i. Annual President's Report
 - *Freddy offered folks a bit more time for comments if needed. He walked through the annual report.*
 - *There was discussion about trying to revive the Ski Train activity.*
 - *Freddy needed membership information from Andrew up through August 31, 2016.*
 - *The group also discussed how the ITE Champion program has been diminishing lately.*
 - ii. Section Strategic Goals Discussion
 - *There is a need to reestablish/rekindle the student chapter in Wyoming.*
 - *Freddy mentioned that maybe we should look at rewording the scholarships so that they are more transportation focused.*
 - *Freddy would like to get the updated strategic goals approved by the March EC meeting.*
 - *Brian stated that maybe some of the scholarship funds should go towards funding a trip to the District meeting for one of the applicants.*

• **Committee Reports**

- a. Vendor Show **(10 min)**.....(**Not Present**) Will Johnson
 - i. Vendor Show Recap
 - *Alex and Brian gave a recap of the Vendor Show.*
 - *Lou mentioned that maybe we consider having a kiosk so that people can pay onsite with the kiosk to help with the registration process and to lower PayPal fees since swiped transactions incur a higher fee.*
- b. Website Committee Report..... (**Not Present**) Andrew McFadden
- c. Activities Committee **(10 min)** Lisa Truong
 - i. Meet 'n Greet update
 - *Lisa provided copies of the MnG information.*
 - *There was a question about whether the Officer's registration fee was covered. It was decided that the Coordinator and the Secretary/Treasurer would be covered only.*
 - *Lisa mentioned that we will need to coordinate with the Planner for the name tags. They may also need drink tickets – TBD.*
 - *Rich would be bringing the ITE banner.*
- d. Activities Report Committee**(5 min)**Devin Joslin
 - *Devin will start looking at completing the latest activities report.*
- e. Awards Committee (**Not Present**) John La Sala
- f. Continuing Education Committee (**Not Present**) Vivek Goswami
- g. Golf Committee**(5 min)** (**Not Present**) Chris Hopkins
 - i. Red Hawk recently contacted me and they've finalized our contract. So if you and the EC agree, I can go ahead and officially commit. We'll need to put in a deposit so I can find out how much and then coordinate with Duane.
 - *Chris will contact Duane for a deposit check.*
- h. Legislative Committee..... (**Not Present**) Scott Thomas
 - i. Looking for new chair?
- i. Membership Committee**(5 min)**Rich Follmer
 - *Rich mentioned that the past recipients will vote on the Transportation Professional of the Year award.*
- j. Mentoring Program Committee (**Not Present**) Jon Larson
- k. Newsletter Committee**(5 min)**Brian Staley
 - *Talked about the Silver sponsor ads. They will need revised to fit a vertical orientation.*
- l. Scholarship & Career Guidance Committee**(5 min)** Alex Larson
 - *No new updates.*
- m. Section Scribe.....Devin Joslin
 - *No new updates.*
- n. Social Media..... (**Not Present**) Greg Baker
- o. Spring Transportation Symposium.....Kari McDowell Schroeder/Lou Davenport
 - *Lou stated that the call for speakers, papers, and sponsors will be coming out at the end of February.*
- p. Student Liaison**(5 min)** Victoria Edington / Chris Vokurka
 - *No new updates.*
- q. Technical Committee (**Neither Present**) Nitin Deshpande/Jeet Desai

- **Old Business** *(None)*
- **New Business** *(None)*
- **Announcements**
 - a. Next EC Meeting **Thursday March 16, 2017** Ryan Germeroth
 - b. Newsletter Articles Next Deadline **February 10, 2017**Brian Staley
- **Adjournment** *The meeting was adjourned at 2:09 PM.*