

MEETING MINUTES

COLORADO/WYOMING EXECUTIVE COMMITTEE

Wynkoop, downtown Denver

September 25, 2008

Meeting Chair: Craig Faessler
Minutes By: Ben Waldman/Greg MacKinnon
Present: Craig Faessler, Ben Waldman, Dave Hattan, Eric Boivin, Scot Lewis, Bart Przbyl, Melissa Rosas, Chris Sheffer

I. Introduction.

A. Craig Faessler opened the meeting at 3:00 p.m.

II. Meeting Minutes.

A. Minutes from the last executive committee meeting were approved with no changes.

III. President's Report: Craig Faessler

A. Carol Walters will be given a Lifetime Member Certificate at the Next Luncheon.

B. The call for abstracts has gone out for the ITE District 6 meeting.

IV. Vice President's Report: Ben Waldman

A. **September 19th Luncheon Meeting:** Meeting went well. 65 were in attendance.

B. **October 31st Luncheon Meeting:** Budweiser Event Center is venue. Topic for meeting will be Signalized Intersection Detection Systems. All agreed that we should invite vendors to the luncheon but not have vendors showing their products prior to the meeting. Ben will get a list of possible vendors from Will Johnson and Craig will help as well. Ben will email list to EC to make sure we do not miss any vendors.

C. **December 5th Luncheon Meeting:** Venue will be a downtown Denver hotel. Ben has had early discussions with Nate Larson about making a presentation about the US 36 EIS.

V. Secretary/Treasurer Report. Ben Waldman

A. **Status of Accounts:** Ben handed out the Treasurer's Report. The balance of each account is as follows:

Checking Balance:	\$7,277.66
Savings Balance:	\$4,438.45
Scholarship Fund:	\$6,771.18
Certificate of Deposit:	\$10,498.56

B. Budget Status:

- No issues with the budget.
- The 2008 golf tournament, a 2007-2008 Section activity, was recorded in this budget report for the purpose of illustrating the financial results of the event. That line item will not be reported in subsequent budget reports as it is an activity related to the previous fiscal year.

C. Newsletter: Bart Przbyl and Kari McDowell

- **Articles Due:** Articles due ASAP.

VI. Committee Reports

A. Activities: Eric Boivin

- Happy hour proposed 12/11/08. Eric will look into a joint ITE/WTS/ASCE happy Hour.
- Ski Train is set for February 5th.

B. Awards: Dave Hattan

- Dave requested nominations for the Lifetime Achievement Award. He expects a recommendation from the committee by the next EC meeting.

C. Continuing Education: Karl Packer

- **Upcoming Webinars:** Ben discussed the need for a reliable venue for future webcasts. Some discussion ensued about possibly using consultants conference rooms (FHU, SEH . . .) Ben reported that Karl will first check with CDOT, DRCOG and the City of Denver.
- Karl is looking into one large training event for this fiscal year. Perhaps Signal Design.

D. Golf Tournament: Craig Faessler

- \$1,000 of revenue from the September 5th golf tournament will be transferred to the Scholarship fund.

E. Membership: Melissa Rosas

- **Champions:** Melissa reported that we have ten champions so far, including some non-ITE members.
- Melissa and Greg are working on converting our member Excel worksheet to a database. This may be put online, but we need to make sure we protect the membership from data mining.