

MEETING MINUTES

COLORADO/WYOMING EXECUTIVE COMMITTEE CITY of ARVADA September 22, 2006

Meeting Chair: Bill Hange

Minutes By: Craig Faessler

Present John LaSala, Ben Waldman, Will Johnson, Greg MacKinnon, Joe Henderson, Karl Buchholz

- I. Introduction.** Bill Hange opened the meeting at 12:20 p.m.
- II. Charitable Contribution Consideration.** Karl Buchholz made a short presentation to the EC on Engineers without Borders. The EC will take this into consideration when selecting organization(s) for charitable contributions, which is scheduled for the Nov. EC meeting. Other organizations being considered include the Dist. 6 Student Endowment Fund.
- III. Meeting Minutes.** The minutes from the August 15 meeting were approved.
- IV. President's Report. Bill Hange**
 - A. Survey.** Bill will have a draft of the membership survey for review on Sept. 25. The survey will be distributed at the next October luncheon and may also be posted on the web.
 - B. History Book.** Bill is expecting an article from Bob Kochevar, but plans to run a past-president's list from Mark Schaefer in the Oct. newsletter.
 - C. Meetings.** The WTS Governor's Forum was well attended with over 120 registered. The EC discussed the recent low attendance at Section luncheons, which typically has around 100 attendees. Hopefully, the survey will flush out any issues that can improve attendance.
 - D. Charitable Donations.** The EC will vote on charitable donations at the Nov. EC meeting. Among the charities being considered:
 - Dist. 6 Student Endowment Fund – Dist. Goal of \$300,000 scholarship fund
 - Engineers without Borders
 - CO/WY ITE Student Chapter – plan to travel to 2007 Dist. 6 Annual Meeting in Portland. The EC discussed the possibility of the student chapter conducting a silent or live auction at the Vendors Show to raise funds for Portland.
 - E. Membership Dues.** The Section received a letter from ITE asking to confirm dues amounts of \$12 for members and \$0 for student/lifetime/honorary, which the EC agreed to continue. There was general discussion about unpaid dues and the need to compare Section and ITE databases.
 - F. Awards.** At the next luncheon the District 6 Editorial Award will be presented to Joe Hart, Larry Corcoran and Bill Fox for their article on Play Streets in Residential Neighborhoods. Also, the Past President's Award will be presented to Will. Will recommended that the Section recognize Rhonda Young at a future Section meeting for being honored as a distinguished educator by District 6.
- V. Vice President's Report. Joe Henderson**
 - A. Activities.** Joe spoke on behalf of Eric Boivin regarding upcoming activities. Eric is recommending a happy hour in October and planning a Harley ride in the spring. The ski train is set for January 27th. The EC committee decided to schedule the 11/10 EC meeting for 3 pm with a happy hour to follow, which will be announced in the October newsletter.
 - B. October Meeting.** The meeting will be held on the 27th in Fort Collins. The luncheon topic will be "Modifying Driver Behavior on the I80 Corridor in Wyoming using ITS Devices." Guest speakers will be Jay Gould, District Eng., and Kevin Cox, ITS Eng.
 - C. December Meeting.** The meeting will be held in north Denver and a possible topic for the luncheon will be the Prairie Falcon Highway.
 - D.** Joe made a motion to reward two SEH employees for the assistance given to Joe in completing the newsletter and coordinating Section duties. Bill seconded the motion and amended the motion to reward

the employees with \$50 gift cards. Joe approved the amendment to his motion. After discussion among the EC that the reward should probably come from SEH, the motion failed 2-5.

VI. Secretary/Treasurer Report. Craig Faessler.

A. Treasurer's Report. The balance of each account is as follows:

1. **Checking Balance:** \$19,551.61
2. **Savings Balance:** \$4,348.80
3. **Fiscal Year.** For budgeting purposes the fiscal year was defined as August 1 to July 31.

B. Newsletter

1. **Articles Due.** October 6th.
2. **Posted to Web.** October 13th.
3. **Articles.** The following articles are anticipated for the newsletter.
 - a) Bill Hange - President's Message
 - b) Joe Henderson - Meeting announcement and registration information
 - c) Craig Faessler - Treasurer's report (acct. balances, cash flow summary, business card ad reminder)
 - d) Bill Hange - Section survey
 - e) Bill Hange - History articles to publish
 - f) Greg MacKinnon - Newsletter contest
 - g) Curtis Rowe - Summary of the September 15th meeting
 - h) Jim Hanson - On the Move
 - i) John LaSala - Technical Committee update
 - j) Lyle Devries - Legislative update
 - k) Ben Waldman - PTOE test dates and sites and upcoming training
 - l) Eric Boivin - ski train and other available activities; happy hour?
 - m) Ron Hensen - Kurmudgeon's Corner
 - n) John Seyer - Fall tournament results
 - o) Colorado Transportation Conference

VII. Membership Report. Craig Faessler for Jim Hanson

Jim is in the process of conducting a database comparison and hopes to have information to share at the next EC meeting.

VIII. Golf Report. Craig Faessler

- A. Fall Tournament.** There are 70 golfers registered for the tournament to be held on the 29th at Vista Ridge.

IX. Continuing Education Report. Ben Waldman

- A. VISSIM Training.** Training through VISSIM costs over \$5,000 to bring in an instructor. The EC suggested have someone locally who is knowledgeable in VISSIM conduct the training. Greg recommended Jeremy Klop with Fehr & Peers. Ben will arrange a 1 ½ day seminar for the spring.
- B. Webcasts.** No webcasts are scheduled. ASCE is offering signal timing classes but they may be the same as the courses offered to the Section last year.
- C. Future Training.** Bill is trying to put together a Rodel users group ½ to 1 day training class.

X. Technical Committee Report. John LaSala

- A. Trip Generation.** John got no responses for the mixed use/drive-up or sit-down coffee shop/TOD studies. Greg suggested maybe putting a question in the membership survey asking members to suggest topics for consideration.

XI. Adjourn. The meeting adjourned at approximately 2:45 p.m.