



Executive Committee Meeting Minutes
August 14, 2015 12:00 – 2:00 PM
Pikes Peak Conference Room, Stantec
2000 S Colorado Blvd, Suite 2-300
Denver, CO 80222

A. Call to Order (12:10pm)

- Freddy thanked Anna for her service
- Introductions of everyone in the room

B. Approval of minutes from last meeting

- Rich motioned to approved 6/24 minutes, second by John LaSala, unanimously approved

C. Officers' Reports

- President's Report Freddy He
 - i. Strategic Goals Discussion for 2015 – 2016
 - Freddy mentioned that the district identified us as the section with the greatest decrease in membership – section goal is to increase membership
 - Target starting additional student chapters at the three other civil engineering programs
 - a. John LaSala – School of Mines
 - b. Rich Falmer – CSU
 - c. Need representative for CU Boulder
 - Western Slope ITE meeting
 - a. Scheduled for September 18th
 - b. Business meeting will need to move
- Vice President's & Program Committee Report Ryan Germeroth
 - i. 2015 – 2016 Schedule
 - Business meeting will be 10/2
 - 3/18 - EC date will need to move earlier in the week
 - 11/6 - Ryan will need to run the meeting because Freddy will be gone
 - 12/11 - will be the scholarship awards
 - Elections should be noted as 2016 instead of 2015
 - ii. First 2015/2016 Section Meeting
 - Maggianos will be the venue again
 - Considering Ben Waldman presenting on his paper
 - iii. Final FY 2015 Budget
 - Anna suggested double checking the expenses for Western District, seemed off
 - Ryan will update based on August expense
- Secretary/Treasurer & Editorial Committee Report Lou Davenport
 - i. Proposed FY 2016 Budget
 - Motion by Anna to approve a \$2000 loan from the COWYTE section to the 2018 Western District Meeting LAC (paid back by July 31, 2018), second by Emily Gloeckner, unanimously approved
 - Ryan will revise budget based on discussions and issue a revised version for review
- Past President's Report Anna Bunce
 - i. Western District Annual Meeting report
 - Anna mentioned the Western District student liaison endowment fund
 - Freddy He and Scott Thomas presented well at the district meeting

ii. 2015 Annual Survey

D. Committee Reports

- Activities CommitteeEmily Gloeckner
 - i. Summer Social 2015
 - 26 people attended at Punch Bowl
 - The leadership event this coming year (2/18) will be with CDOT
- Activities Report Committee..... Dan Eybs
 - i. No updates
- Awards Committee John La Sala
 - Past presidents award
 - Seeking nominations for lifetime achievement award
- Continuing Education Committee Vivek Goswami
 - i. New chair!
- Golf CommitteeChris Hopkins
 - i. No updates
- Legislative Committee.....Scott Thomas
 - i. No updates
- Membership CommitteeRich Follmer
 - i. Potential Western Slope ITE meeting in Glenwood Springs in September 2015 (Kari/Rich).
 - ii. "Meet your president" note will be in newsletter
- Mentoring Program Committee Jon Larson
 - i. New chair!
- Newsletter CommitteeBart Przybyl
 - i. Need updated photos
 - ii. Bart hoping to update format
- Scholarship & Career Guidance Committee Alex Larson
 - i. Scholarship Applications
 - Alex requested that John LaSala and Rich Falmer bring scholarship information when they visit the new schools for starting chapters
 - Recommendations for scholarship awards by mid-October
- Section ScribeDevin Joslin
 - i. New chair!
- Social Media.....Greg Baker
 - i. New chair!
- Spring Transportation Symposium..... Kari McDowell Schroeder
 - i. No updates
- Student Liaison Lisa Truong / Chris Vokurka
 - i. Lisa reached out to the CU Denver Student Chapter about the scholarships; they'll be promoting soon.
 - ii. Lisa will hopefully be meeting with the students in late August or early September during their first ITE meeting for the semester
 - iii. Lisa learned that WTS just started a student chapter at CU Denver; the ITE student chapter will likely host a joint event with them. Lisa will be lending a hand wherever possible; good to know we now have more opportunities at the student level to get involved with professional transportation organizations.
- Technical Committee Nitin Deshpande/Jeet Desai

- i. No updates
- Vendor Show.....Will Johnson
 - i. No updates
- Website Committee Report..... Greg MacKinnon/ Andrew McFadden
 - i. Need to update email forwarding
 - ii. New work order system, send requests to either Greg or Andrew

E. Old Business

- Handbook and Bylaws Updates.....Aaron Heumann
 - i. Aaron will be sending out several information requests
 - ii. Hoping to get approval from the district to have the membership vote electronically
- 2018 Joint TX/Western District Conference Status UpdateAaron Heumann
 - i. Western District approved the change from Breckenridge to Keystone
 - ii. Texas District will be voting on the joint meeting soon

F. New Business

- [Freddy to send]

G. Announcements

- Next EC Meeting **October 9** Freddy He
- Newsletter Articles Next Deadline **September 4**.....Bart Przybyl

H. Adjournment (2:55pm)