



Executive Committee Meeting Agenda
June 26, 2014 12:00 – 2:00 PM
Bull & Bush Brewery
4700 Cherry Creek Drive South
Glendale, CO 80246

In Attendance: Aaron Heumann, Anna Bunce, Bill Hange, Bob Kochevar, Ryan Germeroth, Chris Vokurka, Chris Hopkins, Karen Aspelin, Rich Follmer, Mike Bowline, Ben Waldman, Freddy He

A. Call to Order: 12:20pm

B. Approval of minutes from last meeting

Rich Follmer moved to approve the May 15, 2014 EC meeting minutes, and Mike Bowline seconded. The minutes were approved unanimously

C. Officers' Reports

- a. President's ReportAaron Heumann
 - i. May Survey Results
 - Out of 65 people who attended the luncheon, 27 provided responses to the survey.
 - Winner of this survey has been selected.
 - Many expressed interests in a variety of future topics, such as transportation funding opportunities and a tour through the new Denver Union Station.
 - ii. Annual Survey Results
 - Out of approximately 370 who received the survey via email, 53 have provided responses.
 - Survey will be resent to the entire membership by mid-day on Monday, June 30.
 - Most respondents are ITE members. Most of them are 40 or older. Most of them live in Denver metro area. Only one respondent is from Wyoming.
 - Work schedule is frequently quoted as impacting attendance more than other factors.
 - Several expressed interests in taking on an EC position.
 - Baby boomers are retiring – many respondents hope to have them share their experience when they are available.
 - iii. Interest in EC Positions – Awards Committee & Legislative Committee have openings for the next fiscal year.
- b. Vice President's & Program Committee Report Anna Bunce
 - i. Program Committee Planning
Aaron, Anna & Freddy will meet soon to plan for next year's program.
 - ii. September Meeting – Acknowledgement of Fires and Floods.
- c. Secretary/Treasurer & Editorial Committee Report Freddy He
 - i. May Budget Report: a PDF copy was send to all EC members for review prior to the meeting.
- d. Past President's Report John La Sala
 - i. Election Results: Ryan Germeroth was elected as Secretary-Treasurer. Congratulations to Ryan!

D. Committee Reports

- a. Activities CommitteeEmily Gloeckner
No report
- b. Awards Committee Bill Hange
 - i. Bill is working with Aaron on the President's Award
 - ii. Due to limited availability, Bill will have to step down from the chairman's position in the near future. The EC will start looking for a replacement for the Awards Committee chair. Aaron mentioned that John La Sala may be interested in this position.

- c. Continuing Education Committee Chris Sheffer
 - i. Signal Performance Measures Webinar – June 9, 2014
 - ii. Half Day Safety Symposium with Peter D’Oronzio and Jake Kononov – Sept/Oct 2014
- d. Golf Committee..... Chris Hopkins
 - i. Event Summary: well attended with about 100 players. Approximately \$3700 sponsorship. Great venue, service and food.
- e. Vendor Show Will Johnson
No report
- f. Website Committee..... Greg MacKinnon
No report
- g. Membership CommitteeRich Follmer
Feedback from membership: some hope the EC to consider remote areas (western slope, south Colorado, Wyoming, etc.) for luncheons once in a while. Satellite meetings to other major conferences may be a way to do it.
- h. Scholarship & Career Guidance Committee Melissa Rosas / Bob Kochevar
 - i. Mentoring program – career guidance.
- i. Student Liaison Mike Bowline / Chris Vokurka
 - i. Student attendance to 2014 ITE Western/Midwestern Joint Meeting.
- j. Technical Committee Nitin Deshpande
No report
- k. Activities Report Committee Dan Eybs
No report
- l. Legislative Committee..... Steve Pouliot
No report
- m. Social Media Lisa Truong
No report
- n. Section Scribe..... Lou Davenport
No report
- o. Spring Transportation Symposium..... Kari McDowell Schroeder
No report

E. Old Business

- a. 2018 District Conference Presentation on June 29, 2014..... Ben Waldman
 - i. Emily – family night
 - ii. Paul Brown
 - iii. District committee will make selection after the presentations by WA Section and CO-WY Section.
- b. Section Policies Document..... Aaron Heumann
 - i. Aaron will send e-file to EC members

F. New Business

- a. Western District Update Karen Aspelin
 - i. Two student winners: scholarship – CU-Denver \$1,000; best paper winner – Univ. of Wyoming \$1,000.

G. Announcements

- a. Next EC Meeting TBD..... Aaron Heumann
- b. Newsletter Articles Next Deadline TBD..... Bart Przybyl

H. Adjournment: 2:05 pm.

I. Action Items:

- a. Freddy will contact the May luncheon survey winner.

- b. Freddy will resend the annual survey by mid-day on Monday, June 30 using reminder message drafted by Aaron.
- c. Aaron will coordinate contacts with those who are interested in taking on an EC position.
- d. Aaron will send the revised Section Policies Document to EC members for review.