



Executive Committee Meeting Agenda
June 13, 2013 12:00 – 2:00 PM
The Ale House
2501 16th Street
Denver, CO 80211
MEETING NOTES

In attendance: Aaron Heumann, Rich Follmer, Chris Vokurka, Chris Sheffer, Anna Bunce, Chris Hopkins, John La Sala, Emily Gloeckner, Nitin Deshpande, Bill Hange

A. Call to Order: 12:20pm

B. Approval of minutes from last meeting

- a. John L motion to approve; Chris S second; approved unanimously

C. Officers' Reports

- a. President's ReportJohn La Sala
 - i. Annual Survey
 - 1. Added a few questions but no big changes from last year; no real additional comments from others; participants will have a month to respond; results to be discussed at the next EC meeting in August
 - ii. Retiree luncheon rate begins in September
 - iii. Impact of membership drive on District Activities Award?
 - 1. Possibility of decrease in International members affecting outcome but hard to say
 - iv. Seeking new Chairs for Scribe and Continuing Education Committees
 - 1. Several possibilities discussed for approaching new candidates
 - v. Scholarship fund – result of meeting with Scholarship Committee and Officers on May 30
 - 1. Considering goal amount of \$6,000 at beginning of fiscal years
 - 2. Increase awards to approximately \$1,200 - \$1,250 each
 - 3. This year's discretionary transfer to the scholarship fund
 - a. Discussion tabled till August EC as dependent on golf tournament receipts and golf tournament isn't till tomorrow (6/14)
- b. Vice President's & Program Committee ReportAaron Heumann
 - i. Programming Committee
 - 1. Meeting not yet set—see Action Items
- c. Secretary/Treasurer & Editorial Committee Report Anna Bunce
 - i. May Treasurer's Report
- d. Past President's ReportChris Sheffer
 - i. Secretary/Treasurer election results
 - 1. Freddy He elected as the incoming Secretary-Treasurer, but a close election
 - ii. Long Range Budget Planning
 - 1. Survey results
 - a. 8 surveys received
 - b. General discussion of feedback and results
 - 2. Next steps

D. Committee Reports

- a. Activities CommitteeEmily Gloeckner
 - i. Possibility of something besides a happy hour, since the last one was not well-attended; Rockies game as a possibility—Friday afternoon game coming up end of July, Wed night games possibility; DU Pioneers hockey or basketball game maybe for fall/winter or later
- b. Awards Committee Bill Hange

- i. Past President's Award has been ordered, will be presented in September; question re anything different or in addition to the traditional plaque
 - ii. Proposed special awards as needed for individuals who go above and beyond for the Section
 - iii. Reminder re 40th anniversary
 - c. Continuing Education Committee Freddy He
 - i. June 10 – Paramics webinar
 - ii. Today – Webinar on Transit Signal Priority
 - 1. Freddy hosting this at the time of the EC so not in attendance
 - iii. June 19 – TRB webinar – Community Outreach: Successful Outcomes for Roundabout Implementation
 - iv. July 16&17 – Highway Capacity Software training sponsored by FHWA and McTrans
 - d. Golf Committee Chris Hopkins
 - i. Tomorrow (!) at Todd Creek, Thornton
 - 1. Projected attendance of 94; good increase in sponsorships in the past month, total of 18; projected net revenue of ~\$2k for scholarship fund
 - e. Vendor Show Will Johnson
 - f. Website Committee Report Greg MacKinnon
 - i. Legislative summary to be posted on website
 - g. Membership Committee Rich Follmer
 - i. Request for suggestions for members to profile in newsletter
 - h. Scholarship & Career Guidance Committee Melissa / Bob K
 - i. Revising awards
 - i. Student Liaison Mike Bowline / Chris Vokurka
 - j. Technical Committee Nitin Deshpande
 - i. Recruiting members for Traffic Bowl competition at Western District Annual Meeting
 - ii. Q re travel awards for Western District—checks mailed, Anna to verify
 - k. Activities Report Committee Dan Eybs
 - l. Legislative Committee..... Trishul Palekar / Steve Pouliot
 - i. Synopsis provided re past year, to be posted on website
 - m. Social Media Lisa Truong / Fritz Clauson
 - i. Fritz and Lisa will remain involved until new students recruited for next fiscal year

E. Old Business

- a. Included under Committee reports.....

F. New Business

- a. Included under Committee reports.....

G. Announcements

- a. Next EC in August – Aaron will send notice
- b. Newsletter Articles & Deadline (Monday, June 17) Bart Przybyl

H. Adjournment: 1:52pm

I. Action Items

- a. **Aaron to schedule Programming Committee meeting that will also cover discussion of 40th anniversary celebration**
- b. **Greg to post legislative summary on website**
- c. **Anna to verify travel award checks received/cashed**