



Executive Committee Meeting Minutes
May 24, 2012 12:00 – 2:00 PM
City of Centennial
12503 East Euclid Dr
Suite 280
Centennial, CO 80111

A. Attendance (6): Chris Sheffer, John La Sala, Melissa Rosas, Nitin Deshpande, Aaron Heumann and Joe Henderson (via Conference Call for Continuing Education Discussion)

B. Approval of minutes from last meeting – Chris moved and Melissa seconded approval of the meeting minutes. Unanimous approval with the one change identified and listed below.

- a. John provided a comment via email on May 15, 2012 indicating for item E.e. he stated he would be attending the District 6 Conference but had not committed to participating on the Traffic Bowl team as of yet.

C. Officers' Reports

- a. President's Report Chris Sheffer
 - i. End of year information, etc. At next EC Meeting want to discuss what we could do better. Chris distributed a list of items for EC members to consider and send comments and thoughts in advance. Nitin suggested each committee chair provide quantitative measures along with qualitative measures of goals for the year.
 - ii. Joe Henderson stepping down as Continuing Education Chair, to be replaced by Freddy He, with Mike Bowline taking Freddy's place as Student liaison to UCD. In addition, Steve Pouliot has expressed interest in assisting with Legislative Chair.
 - iii. Table Survey – 5 responses at May Section Meeting. Meal and facility were well received, with mixed reaction to presentation. One comment regarding staying on schedule.
- b. Vice President's & Program Committee Report John La Sala
 - i. May Meeting – Buffet resulted in quicker lunch portion of the meeting. Attendance was 48 with 54 total registrants and the meeting made a couple of hundred dollars for the section.
- c. Secretary/Treasurer & Editorial Committee Report Aaron Heumann
 - i. Treasurer's Report—Still on track with budget both from an income and expense standpoint.
 - ii. Vendor Show Venue bill finally arrived in the amount of \$9,369, which results in a sizable profit for the meeting.
 - iii. September Section Meeting—Contact for Hickenlooper Camp; ask EC if anyone has a contact. Move Colorado could be a good alternative.
- d. Past President's and Website Committee Report Greg MacKinnon
 - i. No Report.

D. Committee Reports

- a. Activities Committee Emily Gloeckner
 - i. No Report.
- b. Awards Committee Dave Hattan
 - i. No Report.
- c. Continuing Education Committee Joe Henderson
 - i. MSI, Tec "IT for ITS" Seminar – discussed below under New Business.
- d. Golf Committee Jeff Ream
 - i. No Report.
- e. Vendor Show Will Johnson
 - i. No Report.
- f. Membership Committee Rich Follmer
 - i. No Report.
- g. Scholarship & Career Guidance Committee Melissa / Bob K
 - i. Looking to award scholarships in the November/December time frame.

- h. Student Liaison Freddy He / Chris Vokurka
 - i. No Report.
- i. Technical Committee Nitin Deshpande
 - i. See Paper Competition update discussion below under New Business.
- j. Activities Report Committee Dan Eybs
 - i. No Report.
- k. Legislative Committee..... Trishul Palekar
 - i. No Report.

E. Old Business

- a. Tax and 501c3 status..... Chris Sheffer
 - i. Chris passed out a list of advantages and disadvantages provided by International. Chris moved and Nitin seconded that we conditionally accept the International proposal to become a 501c3 under the umbrella of International. This will require our section to provide the necessary information to International to which John volunteered to head up the effort with other's help.
- b. CH2M Hill Public employee luncheon sponsor idea Rich Folmer
 - i. In order to address concerns with depleting public employee attendance at section events, Aaron and John will conduct a review of meeting attendance to determine the trend. Discussion of potential means and methods for private businesses to sponsor events with a benefit of finding a way to reduce public sector attendance fees to promote more attendance. There was extensive discussion regarding the implications of allowing private consultants to help pay for only public employee attendance at section meetings. Some of the concerns included: opening the opportunity to everyone; whether some public agencies would allow such direct assistance from a private company; concern that some members would believe reducing rates for public employees and not all members would be unfair; if a company could just sponsor an event donating funds to help reduce fees to public members or all members attending.

F. New Business

- a. Executive Committee member changes
 - i. See President's discussion.
- b. ITS Training Seminar Chris Sheffer / Joe Henderson
 - i. One day seminar proposed to be held by MSI, Tec at the Hilton Garden Inn in Denver, who will run the registration and take the risk of profit or loss. ITE's role would be to spread the word. IMSA would also be invited for their members to join in the seminar. One concern is that we could be setting a precedent for other vendors to request the same type of support for a presentation. However, we see this as a technical presentation and not marketing or a sales pitch. There may be some lessons learned from this event.
 - ii. Next step is for Greg to advertise the event on the ITE website with a link to MSI, Tec for registration.
- c. Paper Competition update..... Nitin Deshpande
 - i. Two graduate papers received and no undergraduate or professional papers. Graduate winner was Kristi Nordback of UCD (\$100) and runner-up was Edward Offei of UW (\$50). There is also \$200 available for travel fees and Edward is attending but not Kristi. The winners were announced at the May meeting. Chris proposed the additional \$200 be provided to Edward for travel expenses. Nitin to provide contact information for Aaron to send checks. Nitin to determine deadline for Professional Paper submittals.
 - ii. Nitin to promote paper competition more next year.
- d. Dist 6 Traffic Bowl team Nitin Deshpande
 - i. Rhonda Young, Derek Schuler and Nitin Deshpande will be team with Chris Sheffer and John LaSala as alternates.

G. Announcements

- a. Newsletter Articles and Deadline Bart Pryzbyl
 - i. No report.

H. Adjournment - Meeting adjourned at 2:00 PM.