



Executive Committee Meeting Agenda
May 16, 2013 12:00 – 2:00 PM
Webb Municipal Office Building
201 W. Colfax Ave.
Denver, CO 80202
MEETING NOTES

Present: John La Sala, Mike Bowline, Chris Hopkins, Greg MacKinnon, Chris Vokurka, Bill Hange, Fritz Clauson, Anna Bunce, Bob Kochevar, Aaron Heumann, Karen Aspelin, Chris Sheffer

A. Call to Order: 12:20pm

B. Approval of minutes from last meeting: John motion to approve; Bob seconded; approved unanimously

C. Officers' Reports

- a. President's Report John La Sala
 - i. May Table Survey results
 - 1. 6 responses with positive ratings for location, meal, and presentation
 - ii. Section Activities Award
 - 1. Southern California won this time, we'll try again next year!
 - iii. Section mailbox
 - 1. General discussion; need to try to decide before updating bank accounts, etc., for the new Section year; tabled for June EC so that incoming Secretary/Treasurer can weigh in
 - iv. Retiree luncheon rate
 - 1. General agreement that a retiree rate matching the student rate will be offered starting in September as at least a test option; announcement in June and reminder to members to update their information with ITE (main); John motion to approve; Fritz seconded; approved unanimously (Bob K abstaining due to potential conflict of interest)
 - v. ITE non-profit status – still waiting
 - 1. Still waiting
- b. Vice President's & Program Committee Report Aaron Heumann
 - i. May luncheon report
 - 1. Last one, 73 registered, 68ish attended
 - 2. Program Committee meeting this time last year—small attendance but need to incorporate Emily's plans for next year, etc. Suggest meeting before August.
- c. Secretary/Treasurer & Editorial Committee Report Anna Bunce
 - i. April Treasurer's Report
- d. Past President's Report Chris Sheffer
 - i. Secretary/Treasurer election – balloting is open
 - ii. Long Range Budget Planning
 - 1. Brief overview; need to incorporate the recommendations or plans moving forward into the coming year's budgeting process; possibility of having scholarship transfer discussion sooner than usual and discussions with Scholarship Committee

D. Committee Reports

- a. Activities Committee Emily Gloeckner
- b. Awards Committee Bill Hange
 - i. Transportation Professional of the Year awarded; Past President award upcoming in September; possibility of 40th anniversary awards; June 12th roundabout peer exchange at FHWA
- c. Continuing Education Committee Freddy He

- i. Today – Webinar on Roundabout design and development review – capacity of 15 attendees achieved on the day when registration opened
 - ii. June 13 – Webinar on Transit Signal Priority – larger room capacity than Roundabout webinar
 - iii. July 16&17 – Highway Capacity Software training sponsored by FHWA and McTrans
 - iv. April webinar on Red light running cameras – only 5 attendees although 10 registrants
- d. Golf Committee Chris Hopkins
 - i. Friday, June 14 at Todd Creek, Thornton
 - ii. Approximately 60 registrants to date, 6-7 sponsors to date
 - iii. Working on agenda for day of
- e. Vendor Show Will Johnson
- f. Website Committee Report Greg MacKinnon
 - i. Nothing new to report
- g. Membership Committee Rich Follmer
- h. Scholarship & Career Guidance Committee Melissa / Bob K
 - i. Bob K attended a career day thing at UCD in March
- i. Student Liaison Mike Bowline / Chris Vokurka
 - i. List of students graduating from UW and UCD
 - 1. list is ready to be sent as of today and will be in the June newsletter
- j. Technical Committee Nitin Deshpande
 - i. Recruiting members for Traffic Bowl competition at Western District Annual Meeting
 - ii. Recommendations for student travel awards for Western District Annual Meeting
 - 1. Email sent out with list: John motion to approve recommendations; Chris V second; approved unanimously
- k. Activities Report Committee Dan Eybs
- l. Legislative Committee Trishul Palekar / Steve Pouliot
- m. Social Media Lisa Truong / Fritz Clauson
 - i. New board at UCD Student Chapter
 - 1. New President Alejandro Henao; New VP Rachael Bronson; New Secretary Juan Sabogal; New Treasurer split between two people, Dylan Grabowski and Michelle Miller
 - ii. Transfer of duties to new students for next fiscal year
 - 1. Fritz and Lisa will continue in the short term until definition of desired duties arrived at and responsibilities transferred

E. Old Business

- a. Included under Committee reports.....

F. New Business

- a. Included under Committee reports.....

G. Announcements

- a. Next EC on Thursday, June 13, probably at the Wynkoop Brewery
- b. Newsletter Articles & Deadline (Monday, June 17) Bart Pryzbyl

H. Adjournment: 2:00pm

I. ACTION ITEMS:

- a. **Aaron to send email to EC re Program Committee meeting**
- b. **Mike B to email Rhonda at UWyo re student travel awards; and email Anna re directions for UCD student travel award disbursement**