



**Executive Committee Meeting Agenda**  
**April 9, 2013 12:00 – 2:00 PM**  
~~Webb Municipal Office Building~~  
**201 W. Colfax Ave.**  
**Denver, CO 80202**  
**TELECONFERENCE DUE TO WEATHER**

In attendance: John LaSala, Aaron Heumann, Anna Bunce, Chris Sheffer, Nitin Deshpande, Freddy He, Mike Bowline, Greg MacKinnon, Lisa Truong

**A. Call to Order: 12:05pm**

**B. Approval of minutes from last meeting**

- a. John motion to approve; Chris seconded; approved unanimously

**C. Officers’ Reports**

- a. President’s Report .....John La Sala
  - i. Retiree rate at luncheons
    - 1. General discussion of possibilities and ways to effectively implement; Greg M to check on ITE database and feasibility and we will discuss again in more detail
  - ii. Congratulations to graduating students
    - 1. Discussion of possibilities; recognition of students for transition to full Membership; potential new hires for companies; Mike to provide UCD info and also reach out to UWyo for their information
  - iii. Complimentary lunches for Lifetime Member recipients at May luncheon
    - 1. John has list and plaques; will confirm attendance and let Anna know to register them at no charge if able to attend
  - iv. Spring Symposium wrap-up
    - 1. Approximately 200 preregistrants, some walkups, don’t have final count yet but definitely made money this year; John indicated expectation of good final dollar amount to be divided among the organizations for scholarship funds; Greg inquired re posting presentations online? And John indicated permission being sought from presenters and then will be posted but no action necessary on our side; Chris indicated feel that venue might be getting a little cramped for attendance; John indicated considered but no competitive options seemed to be available for this year—hopefully next year; Kari McDowell Schroeder expressed interest in chairing for next year—need replacement for her Scribe position and there might be a possible opportunity for April Wire’s involvement there
- b. Vice President’s & Program Committee Report .....Aaron Heumann
  - i. Program and location for May luncheon
    - 1. West Corridor presentation—if there will be a tour, it will be AFTER the luncheon, but still TBD as well as specifics re capacity, etc.; Brooklyn’s by the new Federal Center station for venue with capacity up to 150 or so
- c. Secretary/Treasurer & Editorial Committee Report ..... Anna Bunce
  - i. March Treasurer’s Report
- d. Past President’s Report .....Chris Sheffer
  - i. Nominees for Secretary/Treasurer
    - 1. Chris indicated had been approached by April Wire of Douglas County, but this year is private sector candidate and two candidates had already been confirmed—good possibility to run for next year
    - 2. Candidates are: Bernie Guevara from Stantec (formerly CDOT R1); Freddy He from URS; bios to be included in the next newsletter as well as posted on the website at the appropriate time
  - ii. Long Range Budget Planning recommendations

1. Summary of draft document previously distributed; next steps to briefly present at May meeting and place information on website; some form of survey to be distributed to members; new budget to incorporate recommendations as appropriate; some discussion and feedback provided
2. Motion to approve document by Aaron; second by John; approved unanimously

#### D. Committee Reports

- a. Activities Committee ..... Emily Gloeckner
  - i. UWyo Student Chapter is hosting a Union Pacific Steam Shop tour as part of their Happy Hour on April 25
- b. Awards Committee ..... Bill Hange
  - i. Transportation Professional of the Year:
    1. Alex Larson of Apex Design has been selected for this year's award—one nomination, approved unanimously by committee
    2. Motion to approve by John; seconded by Chris; approved unanimously
- c. Continuing Education Committee ..... Freddy He
  - i. Red light camera webinar
    1. Section is hosting on April 24 1-:230pm at URS; registrations in progress
  - ii. Synchro training
    1. Trafficware hosting locally in May; Section provided information to membership via newsletter; unknown at this point what attendance is to date
  - iii. Paramix
    1. Free webinar for members; still working out date and time—potentially May 28 but concern about proximity to Synchro training as well as Memorial Day holiday; desire to possibly shift into June if possible
  - iv. Possible Highway Capacity Software training in July
    1. July 16-17 potential dates at FHWA building, to be finalized shortly—conflicts with Western District meeting but only feasible dates for training availability
- d. Golf Committee ..... Chris Hopkins
  - i. Tournament advertised: date set for Friday, June 14 at Todd Creek, Thornton
- e. Vendor Show ..... Will Johnson
- f. Website Committee Report ..... Greg MacKinnon
  - i. Need Annual Activities Report from Dan Eybs to post on website
  - ii. Password key copy passed to Anna for safekeeping
  - iii. Mocking up another version of website for testing
- g. Membership Committee ..... Rich Follmer
- h. Scholarship & Career Guidance Committee ..... Melissa / Bob K
- i. Student Liaison ..... Mike Bowline / Chris Vokurka
  - i. Nothing to report at this time
- j. Technical Committee ..... Nitin Deshpande
  - i. Recruiting members for Traffic Bowl competition at Western District Annual Meeting
  - ii. Recruiting members for the review of papers for Western District Best Annual Meeting Paper Award
  - iii. Western District student attendance support available and abstracts selected
  - iv. Four (4) Section members have their abstract accepted for presentation at the Western District Annual Meeting
  - v. One (1) UCD and two (2) UWyo student chapter members are presenting at the conference
  - vi. Q re funding support provided for attendance; nothing received re blanket requests as yet; more information needed; Nitin will reach out to Rhonda at UWyo; Mike will work on UCD with Lisa
  - vii. Q from Freddy re total number of Section members attending Western District; not known at this time; Q re amount of assistance available; TBD based on request information received; John to forward to Nitin
  - viii. Nitin out of the country May 10-June 5

- k. Activities Report Committee ..... Dan Eybs
  - i. Submitted Annual Activities Report to Western District
- l. Legislative Committee.....Trishul Palekar / Steve Pouliot
- m. Social Media ..... Lisa Truong / Fritz Clauson
  - i. Transfer of duties to new students for next fiscal year
    - 1. Planning to promote opportunity at May 1 student meeting
    - 2. John expressed appreciation for work done to date by Lisa, Fritz, and Alejandro

**E. Old Business**

- a. Included under Committee reports.....

**F. New Business**

- a. Included under Committee reports.....

**G. Announcements**

- a. Newsletter Articles & Deadline (Wednesday, April 10)..... Bart Przybyl

**H. Adjournment: 1:55pm**

**I. Action Items:**

- a. **John L to reach out to April Wire re Scribe position coverage possibility**