



Executive Committee Meeting Agenda

April 8, 2016, 12:00 PM – 2:00 PM

Pikes Peak Conference Room, Stantec
2000 S Colorado Blvd, Suite 2-300
Denver, CO 80222

A. Call to Order (12:12pm)

- a. Greg MacKinnon
- b. Anna Bunce
- c. Ryan Germeroth
- d. Devin Joslin
- e. Lou Davenport
- f. Alex Larson
- g. Freddy He

B. Approval of minutes from last meeting

- a. Motion for approval by Ryan, second by Devin, unanimous approval

C. Officers' Reports

- a. President's Report Freddy He
 - i. March 2016 Section Meeting – survey results – Freddy presented
- b. Vice President's & Program Committee Report Ryan Germeroth
 - i. May 2016 Section Meeting
- c. Secretary/Treasurer & Editorial Committee Report Lou Davenport
 - i. March Treasurer's Report – correction noted, new version will be distributed
 - ii. Filing for tax exempt status – no updates
- d. Past President's Report Anna Bunce
 - i. Secretary-Treasurer Candidates
 - Mike Whiteaker
 - Duane Cleere
 - Motion for approval by Anna, second by Lou, unanimous approval
 - ii. Election preparation
 - Devin Joslin and Alex Larson volunteered for the Teller Committee
 - Greg will update the drop list and send notifications to allow time for reinstating membership, must go out by April 15th

D. Committee Reports

- a. Activities Committee Emily Gloeckner
 - i. Will send out a message regarding our next Happy Hour and open to ideas
- b. Awards Committee John La Sala
 - i. Transportation Professional of the Year Award
- c. Continuing Education Committee Vivek Goswami
 - i. Webinars hosted in February and March 2016
 - ii. Upcoming webinars
- d. Golf Committee Chris Hopkins
 - i. 2016 Golf Tournament
- e. Legislative Committee Scott Thomas
 - i. No updates
- f. Membership Committee Rich Follmer
 - i. ITE promotion at the Transportation Symposium

- ii. ITE promotion at outside events – Freddy and Lisa going to Mines next
- g. Mentoring Program Committee Jon Larson
 - i. No updates
- h. Newsletter CommitteeBart Przybyl
 - i. Get final updates to Bart by today
- i. Scholarship Committee Alex Larson
 - i. Awaiting new balances for next year’s scholarship fund, based on symposium and golf tournament
- j. Section Scribe/ Activities Report CommitteeDevin Joslin
 - i. Annual Activities Report
 - Report went in by 4/1/16
 - We are now a small section due to our membership attrition
 - Devin will volunteer to judge the large section papers
- k. Social Media.....Greg Baker
- l. Spring Transportation Symposium.....Kari McDowell Schroeder/Lou Davenport
 - i. Event went well, financially summary to come at next meeting
- m. Student LiaisonLisa Truong Nguyen
 - i. CU Denver student chapter will participate in the upcoming Live Ride Share mobility conference, coming to Denver in May. If anyone else from ITE is interested, they can learn more at <http://www.liveridesharedenver.com/>
 - ii. Working on an ITE presentation at the Colorado School of Mines ASCE Meeting, which will be held on Friday, April 15 at 12 pm., Lisa and Freddy are set to attend. Anyone else interested in attending to represent ITE, please contact Lisa
- n. Technical Committee Nitin Deshpande/Jeet Desai
 - i. No updates
- o. Vendor Show.....Will Johnson
 - i. Looking for a replacement to coordinate the show
- p. Website Committee Report.....Greg MacKinnon/Andrew McFadden
 - i. Website comments – registration is more advanced and ultimately
 - ii. Mail Chimp Conversion – in process (Monday 25th first email)

E. Old Business

- a. Opportunity to cohost a joint conference with RMITSFreddy He / Ryan Germeroth
 - i. Ryan’s recent follow-up discussion with RMITS
 - 1. RMITS wants to hold a joint event in the fall
 - 2. Committee determined to ask RMITS to be more active in Symposium and then consider fall 2017 instead

F. New Business

G. Announcements

- a. Next EC Meeting **May 13, 2016**..... Freddy He
- b. Newsletter Articles Deadline **April 8, 2016**.....Bart Przybyl
- c. Newsletter Articles **Next** Deadline **June 17, 2016**.....Bart Przybyl

H. Adjournment (2:01pm)