



Executive Committee Meeting Minutes
March 19, 2015 12:00PM – 2:00 PM
Aurora City Hall - Lowry Room, 3rd Floor
15151 E Alameda Pkwy
Aurora, CO 80012

In Attendance: Emily Gloeckner, Aaron Heumann, Anna Bunce, Ryan Germeroth, Lou Davenport, Rich Follmer, Chris Vokurka, Vivek Goswami, Freddy He

A. Call to Order 12:18PM

B. Approval of minutes from last meeting Aaron moved to approve and Rich 2nd. Approved unanimously

C. Officers' Reports

- a. President's Report Anna Bunce
 - i. Solicitation from Western District for contribution to Student Endowment Fund
 - Greg / Anna feel that our scholarship fund should be used for local events / students and not for the benefit of student's outside of the Section.
 - Do the students in our Section know that they can get scholarship funding from the Western District? Be sure they are aware.
 - ii. Outreach to WTS re reception for incoming CDOT Director
 - Anna spoke to Karen with WTS about reception. It likely will be in April now.
 - It might be at a location near Stapleton to accommodate the new CDOT director.
 - No official date has been discussed.
 - Our group is still conceptually open to the idea of co-sponsoring reception
- b. Vice President's & Program Committee Report Freddy He
 - i. March Meeting recap
 - Thought speeches were good. Surprised turn-out was as low as it was though.
 - Send out two surveys? One to folks who did go to lunch and one to southern members as group. Get Karen's feedback on survey questions to send to the southern Colorado membership.
 - Hard to draw people to the Colorado Springs meeting. There tend to be more conflicts schedule wise due to drive time.
 - Evaluate doing the meeting there next year. If no local support in Colorado Springs maybe have meeting in Castle Rock instead.
 - Have the north / south meetings run and planned by a member local to those areas? Get list of southern members to see if someone is interested in leading up a meeting.
 - Maybe do south side alternative meetings? Have one in Pueblo and one in south metro?
 - Have Karen Aspelin help in reaching out to the southern members to see why southern membership has been inactive.
 - ii. May Lunch – Chinook Tavern in DTC is likely location. Location can accommodate 120 to 130 people. Haven't finalized speakers yet.
- c. Secretary/Treasurer & Editorial Committee Report Ryan Germeroth
 - i. January/February Treasurer's Report
 - Ryan provided budget report. Section charity contributions given to two different Engineer's Without Borders groups (\$500 each) and Food Bank of the Rockies (\$1,000). Netted about \$6,000 on Vendor Show. Budget was about net of \$6,500. About \$3,000 more expenses than income for Meet & Greet. Budget was loss of about \$2,000.
- d. Past President's ReportAaron Heumann
 - i. Section Policies Document status report

- Tabled for future meeting
- ii. EC Handbook/Bylaws Update status report
 - Tabled for future meeting

D. Committee Reports

- a. Activities CommitteeEmily Gloeckner
 - i. 2015 Meet and Greet recap
 - Really successful and well attended. About 85 to 90 people were there. There were 12 sponsors
 - PB has yet to pay sponsorship.
 - City provided great presentation.
- b. Awards Committee John La Sala
- c. Continuing Education Committee Chris Sheffer
- d. Golf CommitteeChris Hopkins
 - i. Update—location Green Valley Ranch (near I-70 & Tower); registration fee still \$115/player and includes golf, buffet lunch, and \$\$ for prizes/scholarship fund; no set number of players required
 - Need officer rep at tournament.
 - ii. Contract forthcoming this week and \$500 deposit to secure June 12
 - iii. Mini-golf day tied into summer lunch meeting? At Hyland Hills mini-golf? Emily will look into the possibility. Weekday in mid to late August?
- e. Vendor Show.....Will Johnson
- f. Website Committee Report..... Greg MacKinnon
 - i. Constant Contact/outreach update—hold till next EC for Greg’s attendance and suggested approach
- g. Membership CommitteeRich Follmer
 - i. Rich went to the Wyoming Engineer Society meeting. About 11 attended the ITE meeting. Overall about 200 attend the WES meeting. ITE groups met for about an hour. Discussed upcoming Section events. They have interest in creating their own chapter and have meetings around the state. They are thinking a typical meeting would have 10 to 15 attendees. Rich sent Rhonda Young information on how to set up a chapter.
 - ii. Create a T-shirt for the Section? Rich brought an example of what the Wyoming student chapter has created.
 - iii. Have we had obituaries in the newsletter in the past? Rich received a question from a Section member. Some felt it might be awkward in the newsletter. It would be good to have family approve and send it to use if we are going to include in in the newsletter. Another option is to place it as a link on our website to the actual obituary? Continue discussion at the next EC meeting in order to get the history on what has been done before.
- h. Scholarship & Career Guidance Committee Alex Larson / VACANT
 - i. New mentoring chair needed!
- i. Student Liaison Lisa Truong / Chris Vokurka
 - i. Rhonda Young has accepted a position at Gonzaga and will be leaving at end of the semester. EC group felt it could have a negative impact on student chapter and participation in Wyoming.
- j. Technical Committee Nitin Deshpande
- k. Activities Report Committee..... Dan Eybs
 - i. Draft report comments?
 - Have yet to receive draft activities report. It is due on April 1st.
 - Anna will be sending report for review once she receives it.

- Could Section Scribe and Activities report jobs be combined into one position?
There seems to be some redundancy between the two positions.

- l. Legislative Committee..... Scott Thomas
- m. Social Media..... Lisa Truong
- n. Section Scribe Lou Davenport
 - i. Information due tomorrow (March 20) to Western District
- o. Spring Transportation Symposium..... Kari McDowell Schroeder
 - i. Update? 150 have signed up so far and sponsorships are coming in and are going well.
 - ii. Next year ITE is in charge. Kari / Lou will be finalizing contract for next year with the Convention Center.

E. Old Business

- a. Update on 2018 Western District Conference?
 - i. New logo with Keystone in it will be in next newsletter.
 - ii. Preliminarily the Texas District is interested in teaming up on the 2018 meeting to run a joint meeting.

F. New Business

- a. Aaron has one candidate for Secretary-Treasurer and is looking for one more.

G. Announcements

- a. Next EC Meeting **April 17** Anna Bunce
- b. Newsletter Articles Next Deadline **March 19** Bart Przybyl

H. Adjournment 2:05PM