



Executive Committee Meeting Agenda

March 16, 2016, 12:00 PM – 2:00 PM

Pikes Peak Conference Room, Stantec
2000 S Colorado Blvd, Suite 2-300
Denver, CO 80222

A. Call to Order

B. Approval of minutes from last meeting

- a. Motion by Rich, Second by Emily, unanimous approval

C. Officers' Reports

- a. President's Report Freddy He
 - i. 2016 Vendor Show – survey results (next month)
 - ii. Proposed changes to annual sponsorship – tiered sponsorships
 - Freddy reviewed the details and will send out updated version
 - With the understanding that this is a living document (includes meeting sponsors below), motion to approve by Emily, Lisa second, unanimous approval
 - iii. Proposed sponsorship for Section meetings
- b. Vice President's & Program Committee Report Ryan Germeroth
 - i. Meeting went well, with approximately 60 attendees
- c. Secretary/Treasurer & Editorial Committee Report Lou Davenport
 - i. February Treasurer's Report
 - Comment to add the \$500 disbursement for scholarship on last page
 - Lou to send out updated version
 - ii. Filing for tax exempt status
 - Waiting to hear back from lawyers on quotes to determine if we pay to have it done or attempt ourselves
- d. Past President's Report Anna Bunce
 - i. Two potential candidates for the election, looking for more since they have not officially

D. Committee Reports

- a. Activities Committee Emily Gloeckner
 - i. Meet CDOT Leadership Group, Feb. 18, 2016
 - Went well, best attended yet
 - Received positive comments, but no official feedback
- b. Awards Committee John La Sala
 - i. Transportation Professional of the Year Candidates
- c. Continuing Education Committee Vivek Goswami
 - i. Webinars hosted in February and March 2016
 - ii. Upcoming webinars – March 22 (Tuesday)
- d. Golf Committee Chris Hopkins
 - i. 2016 Golf Tournament
 - Deposit has been paid
 - Breakfast burritos are included in the package deal
 - Registration will open soon
 - Same sponsorships as last year
 - Chris will have flyers for the Symposium
- e. Legislative Committee Scott Thomas
 - i. No Update

- f. Membership CommitteeRich Follmer
 - i. ITE promotion at outside events
 - Lou to send link to LAF roster on DropBox
 - We now have an ITE banner (cost was \$250)
 - A brochure was prepared and distributed for feedback. The brochure will be available at the Symposium
 - Pens with ITE information were ordered (cost of \$0.25 each)
 - Rich has explored promoting at other events (e.g. ASCE and APWA). APWA charges vendor fees of \$500, even for ITE.
 - A potential updated to the section logo was discussed. FHU offered assistance.
 - ii. Western Slope Meeting – Kari is gauging interest
- g. Mentoring Program Committee Jon Larson
 - i. No updates
- h. Newsletter CommitteeBart Przybyl
 - i. Articles due by April 6th
 - ii. Deadlines for newsletter articles were briefly discussed. Ryan pointed out a similar schedule as last year was chosen for this year.
- i. Scholarship Committee Alex Larson
 - i. No updates
- j. Section Scribe/ Activities Report CommitteeDevin Joslin
 - i. Activity report is due on April 1 and Devin will be requesting information for the report
 - ii. Lisa noted that CU Denver student chapter has a Facebook page with photos from events
- k. Social Media.....Greg Baker
 - i. No update
- l. Spring Transportation Symposium.....Kari McDowell Schroeder/Lou Davenport
 - i. No update
- m. Student Liaison Lisa Truong
 - i. CU Denver chapter is doing well.
 - ii. Lisa and Freddy will be speaking to CSM students at an ASCE meeting on April 15. CSM does not currently offer any transportation-related courses or have any faculty with transportation background.
 - iii. CSU has no real interest in starting a chapter; still exploring interest at CU Boulder
- n. Technical Committee Nitin Deshpande/Jeet Desai
 - i. Nitin is reviewing abstracts for the Western District meeting program
- o. Vendor Show.....Will Johnson
 - i. Will is seeking to transition out of his role on the Executive Committee. It was suggested that a notice be posted in the newsletter soliciting a replacement.
- p. Website Committee Report.....Greg MacKinnon/Andrew McFadden
 - i. No update

E. Old Business

- a. Request from RMITS to cohost a joint conference in 2016.....Freddy He
 - i. No update
- b. ITE quarterly conference call with District, Section and Chapter leadership.....Freddy He
- c. ITE International marketing packet.....Freddy He
 - i. The information that Rich created is better and will be used going forward

F. New Business

G. Announcements

- a. Next EC Meeting **April 8, 2016**..... Freddy He
- b. Newsletter Articles Next Deadline **April 6, 2016**Bart Przybyl

H. Adjournment (2:10pm)