

MEETING MINUTES

COLORADO/WYOMING EXECUTIVE COMMITTEE

Jacobs Engineering, Denver

March 12, 2010

Meeting Chair: Ben Waldman

Minutes By: Chris Sheffer

Present: Greg MacKinnon, Sarah Karjala, Karl Packer, John LaSala, Wes Marshall, Nitin Deshpande and Scott Thomas

- I. **Introduction.** Ben Waldman opened the meeting at 12:00 p.m.
- II. **Meeting Minutes.** Minutes from the last executive committee meeting were approved.
- III. **President's Report. Ben Waldman**
 - A. **UCD Student Chapter:** The University of Colorado, Denver has about 14 students interested in starting a Student Chapter. Professor Wes Marshall mentioned that there once was a chapter on campus. If so, the reinstatement of the chapter could be easy. It was proposed that ITE officers hold a kickoff meeting for students with Pizza and refreshments. ITE would also sponsor students at \$10 for the ITE WTS Symposium. Ben will talk to Rhonda Young from UWy about participating in the informational meeting.
 - B. **Conference for Advanced Traffic Management:** This conference will be held from June 12th to June 16th and is being sponsored by TRB. ITE should be aware and look for ways to participate either this time or in the future.
 - C. **Schedule Change for EC Meeting:** The next EC meeting will be held Thursday, April 15
- IV. **Vice President's Report. Greg MacKinnon**
 - A. **Comments on March Luncheon:** There were 42 in attendance for Cam McNair's presentation on City and RTA projects and work. The lunches were very basic and somewhat disappointing.
 - B. **Bylaws subcommittee update:** Both the Bylaws and Charter are being reviewed and updated. The revised documents should be done in April and must be approved by the District Board. Final approval and adoption would be in January 2011.
 - C. **May Luncheon:** The meeting at the MADCAP Improv theater includes a box lunch
- V. **Secretary/Treasurer Report. Chris Sheffer**
 - A. **Account balances:** The treasurer's report was distributed. March luncheon resulted in about \$1260 revenue and cost about \$620. Balances include:
 - Checking - \$15,539
 - Savings - \$4466
 - Scholarship Fund - \$10,541
 - Certificate of Deposit - \$10,919
 - B. **Ideas to Utilize Reserves:** We are fortunate enough to have ample reserves in our accounts. We could utilize some of these reserves for a bigger training event, upgrade for the website, or bring in national speakers.

VI. Spring Symposium and Continuing Education: Karl Packer

- A. Symposium Agenda and Speakers:** Kevin Flynn will be the keynote speaker. 8-10 speakers were turned down due to so much interest.
- B. Participation and Format:** WTS is responsible for registration. Cost to attend for full day is \$55 and \$30 for public employees. Lunch only cost is \$30 and Student admission is \$10. The general presentation areas include Alternatives, Operations and Management, and Project Challenges. Also included is a panel discussion on aging. RTD, DRCOG and CDOT will be participating.
- C. Continuing Ed:** The MUTCD webinar attracted 26 participants and provided \$80 of revenue. ATSSA did not make the actual electronic presentation available to participants. Vissim provides on line tutoring, but Karl will look into a future Synchro 7 webinar. Hans Bleiker provides excellent public involvement seminars on Informed Consent. Chris will send Karl the link to his website.
- D. ITE National Call for Webinar Speakers:** ITE National is putting out a call for speakers to prepare and make webinar presentations.

VII. Newsletter Articles and Deadline. No report

IX. Website Update.

- A. Interactive Google Map:** Interactive mapping of luncheon locations is up and running.
- B. Front Page:** Business cards are being updated to higher resolution for the front page.

X. Membership Committee – Melissa Rosas

- A. Database:** Chris will request the data base from ITE National. Melissa will be the Section point of contact. Melissa will separate into 2 databases one for local and one for national
- B. Local Affiliates:** The EC will vote on Local Affiliate approval on a case by case basis. The Section should promote National membership.

XI. Awards Committee – No report

XII. Technical Committee – Scott Thomas

- A. Research:** Possible projects could include Bike Path (Student Chapter), continued work with the Mixed Use trip generation after build out of study parcels.
- B. Additional Person on Committee:** One additional committee member is needed.

XIV. Golf Committee – No report

XV. Activities

- A. Rockies Game:** ITE could subsidize cost of tickets. Eric will look into game possibility
- B. Cinco de Mayo Happy Hour:** Possible location at the Rio

XIV. Scholarship Committee – No report

XV. Legislative Committee – John LaSala

- A. Smaller Bills:** The trend is for the House to provide smaller bills instead of previous larger Stimulus bill.
- B. Tiger Grants:** New Tiger grants have been announced; 10M in funds for Colorado.
- C. Article:** John will include a summary article

ITE Colorado/Wyoming Section
Executive Committee Meeting Minutes
March 12, 2010

XVI. Activities Report – Sarah Karjala

A. Additions to Mention in Report: Champions, Public Discounts, Western ITE attendance. Sarah will circulate the draft to the EC

The meeting was adjourned at 2:00.