



Executive Committee Meeting Agenda
March 7, 2013 12:00 – 2:00 PM
Webb Municipal Office Building
201 W. Colfax Ave.
Denver, CO 80202
MINUTES

In attendance: Freddy He, Anna Bunce, Nitin Deshpande, Chris Hopkins, Dan Eybs, Greg MacKinnon, Bob Kochevar, John La Sala, Lisa Truong, Aaron Heumann, Chris Sheffer, Emily Gloeckner

A. Call to Order-12:25pm

B. Approval of minutes from last meeting

- a. Approved unanimously

C. Officers' Reports

- a. President's Report John La Sala
 - i. Advertising "No charge for student intern advertisements": discussion of ideas, possibility of Section hosting a webpage for the UCD student chapter (to be maintained and content managed by the chapter rather than the Section); internship announcements to be forwarded to Greg by chapter if received there first
 - ii. Spring Symposium: open currently; WTS handling registration duties; generally currently well staffed for volunteers, etc.; good response re abstract submittals
 - iii. Need two volunteers for Teller Committee (vote counting for Secretary/Treasurer election): Emily and Freddy volunteered to certify results
- b. Vice President's & Program Committee Report Aaron Heumann
 - i. Updated calendar: finalized golf date for June 14 and final count requested for June 7; updates on EC meeting date changes for April and June (4/9 and 6/13)
 - ii. Report from March 1 luncheon in Colorado Springs: 42 advance registrants, 6 no shows, 8 walkups; end cost ~\$1400 and revenue ~\$850
 - iii. Ideas for May luncheon: 5/10, West Corridor line, hoping for tour/site visit, in progress on specifics
- c. Secretary/Treasurer Report Anna Bunce
 - i. January/February Treasurer's Report
- d. Past President's Report Chris Sheffer
 - i. One potential Sec/Treas candidate so far; reaching out to others
 - ii. Recap of last Long Range Planning Meeting: draft of recommendations provided to committee; brief summary of discussions to date; next steps to try to finalize and then distribute to EC at next meeting; to then present to the membership at the May meeting
 - iii. Next Long Range Planning Meeting today at 2:30 pm

D. Committee Reports

- a. Activities Committee Emily Gloeckner
 - i. Report from Meet'n'Greet on February 7: event went well; Don Hunt gave a great presentation; total cost \$4828; made \$4150 from sponsorships and attendee registrations; approximately 80 attendees; able to return unopened beer and wine as well as caterer only charged for actual attendees so good cost savings there; hope to implement survey next time
 - ii. Next Meet'n'Greet: maybe RTD next time; good feedback on art and location although a couple of complaints re parking availability; discussion of possible changes for next time and possibility of event planning services for other upcoming events
- b. Awards Committee Bill Hange
 - i. Transportation Professional of the Year
- c. Continuing Education Committee Freddy He
 - i. Synchro

- ii. Joe Henderson attended WES on Feb 7-8 and held webinar for attendees (Topic = “Roundabouts – What You Need to Know” by Phil Demosthenes) (approx. 75 attendees)
- iii. Paramix free webinar—can do as early as April so maybe a week or two after the Symposium; just need to advertise and communicate opportunity to the membership so they can register online, etc.; agreement to provide opportunity to membership maybe in May so as not to conflict with the ITE webinar
- iv. ITE webinars; Wed Apr 24 Best Practices for Implementing Red Light Camera Systems for Intersection Safety; site fee \$125 and URS can host in a conference room if preferred; discussion of other possible sources for webinars and potential scheduling; motion by John to fund cost, second by Freddy, approved unanimously
- v. Other possibilities
- d. Golf Committee Chris Hopkins
 - i. Tournament date set for Friday, June 14 at Todd Creek Golf Club, Thornton: good incentives so looking at charging around \$90/person this year; cost around \$78/person; banquet hall space available; sponsorship rates remaining the same as last year but hoping for increased participation
- e. Vendor Show Will Johnson
 - i. Arvada Center: Received and paid bill!
- f. Website Committee Report Greg MacKinnon
 - i. Providing officers access to Section Google Calendar account: Greg will send an email to let folks know about this option
 - ii. Permanent mailbox: need to discuss offline but leaning towards utilization of UPS Store services; goal to have resolution before incoming Sec/Treas takes office
- g. Membership Committee Rich Follmer
- h. Scholarship & Career Guidance Committee Melissa / Bob K
 - i. Mentoring Program – current status: placed two pairings together and working on a third
- i. Student Liaison Mike Bowline / Chris Vokurka
- j. Technical Committee Nitin Deshpande
 - i. Western District student attendance support available and abstracts selected
 - ii. Award available for best Journal paper published by Western District member—no CO/WY members in submitted list this year
 - iii. Selected speakers for Symposium breakout sessions
- k. Activities Report Committee Dan Eybs
 - i. Send requested information to Dan ASAP for 2012 report: due date April 1; hope to have draft by tomorrow; summary of content and format; general discussion
- l. Legislative Committee Trishul Palekar / Steve Pouliot
- m. Social Media Lisa Truong / Fritz Clauson
 - i. How can we boost the number of fans?
 - ii. MUTCD poll currently up on page

E. Old Business

- a. Included under Committee reports.....

F. New Business

- a. Included under Committee reports.....

G. Announcements

- a. Newsletter Articles & Deadline (Friday, March 8) Bart Przybyl

H. Adjournment: 2:17pm