

MEETING MINUTES

COLORADO/WYOMING EXECUTIVE COMMITTEE

City of Arvada

February 2, 2007

Meeting Chair: Bill Hange

Minutes By: Craig Faessler

Present: Joe Henderson, Dave Hattan, Ben Waldman, Greg MacKinnon, Edward Stafford, John LaSala, John Seyer, Karl Packer

I. Introduction. Bill Hange opened the meeting at 12:40 p.m.

II. Meeting Minutes. Minutes for the December 14 meeting were distributed to the EC and approved.

III. President's Report. Bill Hange

A. Vendor Show. The silent auction netted \$682 for the Student Chapter. Vendors felt that the \$50 prize incentive for attendees to visit booths worked well. Food quality was good and the quantity was acceptable. Need to consider doing vendor introductions before lunch is served, possibly in the large vendor area, to keep attendees from leaving before introductions are complete. Also, morning sessions need to be scheduled back-to-back instead of consecutively.

B. Charitable Contributions

1. Engineers Without Borders. No additional information has been submitted on this charitable organization. Dave moved the EWB receive no further consideration for financial contribution. Seconded by Edward. Passed unanimously.

2. Remaining Budget. \$500 contribution has been made to Pennock Center for Counseling. Dave moved to make remaining \$500 contribution to Salvation Army or Denver Rescue Mission. Seconded by Joe. Passed unanimously. Craig will call either organization and send a check.

3. District 6 Endowment Fund. \$1000 contribution approved at last EC meeting. Bill will deliver a check to Julie Townsend at District 6 meeting in Portland.

4. Education Foundation Professional Development Program Fund. Dave moved to amend the 2007 Budget and donate \$500 to the fund. Item was tabled for a lack of a second. Craig will scan the information Bill received and email to the EC for discussion at the next meeting.

C. ITE Membership Info. Need to get updated membership lists from Jim Hanson. Jim is trying to get membership information. to Bill by February 12 or 13.

D. Awards

1. District 6. Need to recognize Curtis Rowe and Ben Waldman for their District 6 awards and Pat Noyes and Mike Normandin for their traffic-calming article in *WesternITE*.

2. Section Activities Award. International ITE has sent out the form for the Annual Report and the request for submittals for the Section Activities Award. John LaSala volunteered to collect the information and complete the form. Craig will assist and edit.

E. Intermountain Section Meeting. Bill reminded the EC of the upcoming meeting in Jackson Hole from May 17 to May 19, with a traffic-signal operations training course being held before the meeting. Papers for the meeting are due February 15.

IV. Vice President's Report. Joe Henderson

A. Luncheon Meeting. The next luncheon meeting will be held March 2 in Colorado Springs; location yet to be determined. The luncheon topic is the US 24 Environmental Assessment to be presented by Mary Jo Vobejda. Joe is working on an RTD light-rail tour for the May luncheon.

B. Spring Symposium. Date for the symposium is April 13. John L. mentioned that the committee is working on panel ideas for three breakout sessions: design/construction, ITS and alternative fuels/resources.

V. Secretary/Treasurer Report. Craig Faessler.

A. Treasurer's Report. The balance of each account is as follows:

1. Checking Balance: \$34,909.76

2. Savings Balance: \$4,359.72

B. Investment Income. Dave moved to transfer \$10,000 into an interest bearing account, such as a mutual fund or a money market. Seconded by Joe. Passed unanimously. Craig will present some investment options at the next EC meeting.

C. Luncheon Coupons. Received seven \$10 discount coupons from attendees at December luncheon, which were used to discount the price of the lunch. Craig will send to International for reimbursement.

VI. Newsletter. Greg McKinnon

1. Articles Due. February 9

2. Posted to Web. February 16.

3. Articles. The following articles are anticipated for the newsletter.

- a) Bill Hange - President's Message
- b) Joe Henderson - Meeting announcement and registration information
- c) Craig Faessler - Treasurer's report (acct. balances, cash flow summary)
- d) Bill Hange - History article, Kurmudgeon's Korner
- e) Greg MacKinnon - Newsletter contest
- f) Curtis Rowe - Summary of the December meeting
- g) Jim Hanson - On the Move
- h) John LaSala - Technical Committee update
- i) Lyle Devries - Legislative update
- j) Ben Waldman - upcoming training
- k) Ron Hensen - Kurmudgeon's Corner
- l) Will Johnson - call for Secretary/Treasurer nominees
- m) Craig Faessler - charitable contribution

VII. Awards. Dave Hattan

Dave needs nominations for Transportation Professional of the Year Award, to be given out at the May luncheon. Official deadline is February 9.

VIII. Activities.

Joe moved that the Section give the Secretary/Treasurer, or his/her designated person, a ticket on the ski train for being in charge of taking photos on the ski trip. Seconded by John S. Passed unanimously.

IX. Continuing Education. Ben Waldman

A. Rodel Users Group. Session was successful with approximately 30 attendees. Bill will contact the instructor to see if there are any travel expenses the Section needs to reimburse.

B. PTOE/TSOS. Ben will check into Denver hosting the test in the Fall. The refresher courses are February 15 to March 15 (one session per week) for the TSOS, which is probably too soon, and April/May for the PTOE. EC decided to focus on the PTOE.

C. Synchro/Vissim. Ben would like to budget ~\$2,000 in the 2008 Budget for Synchro/Vissim training.

X. Legislative. Bill Hange for Lyle Devries

Lyle requested the EC members notify him of any issues they would like followed in the Legislature. Edward suggested an update on the railroad indemnification legislation.

XI. Golf. John Seyer

The 2007 golf tournament will be at Fossil Trace Golf Club on August 17. The budget for the tournament will be based on the spring tournament figures in the 2007 Budget since the committee expects the tournament to sell out.

XII. Technical. John LaSala

A. District 6 Meeting. John reported that 201 abstracts have been submitted for the District meeting in July; 15 Colorado.

B. Traffic Studies. Count data has been collected for the old Elitch's site. Counter Measures should get partial reimbursement for their services.

C. Traffic Modeling. Phil Demosthenes would like Section members to send him their experiences where traffic-modeling software may not have been accurate. John L. will include an article in the newsletter requesting information.

XIII. Miscellaneous Items.

Edward mentioned that Karl Packer will be assisting him with website duties, specifically taking over the calendar. Also, Craig agreed to relieve Edward of the registration duties for luncheon meetings.

XIV. Adjourn. The meeting adjourned at approximately 3:00 p.m.