



Executive Committee Meeting Agenda

January 29, 2016, 12:00 PM – 2:00 PM

Pikes Peak Conference Room, Stantec
2000 S Colorado Blvd, Suite 2-300
Denver, CO 80222

Attendees: Freddy He,
Anna Bunce, Ryan
Germeroth, Lou Davenport,
Greg MacKinnon, Greg
Baker, Emily Gloeckner,
Rich Follmer, John LaSala,
Devin Joslin

A. Call to Order (12:10pm)

B. Approval of minutes from last meeting

- a. Lou to modify per Ryan’s comments
- b. Ryan motioned, Anna seconded, unanimous approval

C. Officers’ Reports

- a. President’s Report Freddy He
 - i. November and December meetings – survey results
 - Freddy reviewed the results from both meetings
 - The EC felt that we should consider a new venue in Loveland next year
 - ii. Proposed changes to annual sponsorship – tiered sponsorships
 - Freddy reviewed his handout
 - Emily provided handout from WTS
 - Freddy to distribute a revised version the week of 2/1/16 based on comments to date, and will ask for comments back by 2/12/16, we will then vote via email on 2/19/16
 - iii. Proposed sponsorship for Section meetings
- b. Vice President’s & Program Committee Report Ryan Germeroth
 - i. Discussion on topics for March meeting in Castle Rock (North Meadows Extension)
- c. Secretary/Treasurer & Editorial Committee Report Lou Davenport
 - i. December Treasurer’s Report
 - No comments at meeting
 - ii. New ITE guideline on filing for tax exempt status
 - Lou to get quotes from CPAs
- d. Past President’s Report Anna Bunce
 - i. Request for candidates for Secretary/Treasurer

D. Committee Reports

- a. Activities Committee Emily Gloeckner
 - i. Meet CDOT Leadership Group, Feb. 18, 2016
 - Freddy will bring projector
 - “People like Cookies”
 - Emily would like to have a pdf of information posted online
 - WTS is interested in co-hosting an East Rail Line opening event in April, Emily will circulate more information among officers – then distributed to EC
- b. Awards Committee John La Sala
 - i. No updates
- c. Continuing Education Committee Freddy for Vivek Goswami
 - i. Feb. 4 – Unsignalized Intersection Improvement Guide
 - ii. Feb. 18 – Methods for Prioritizing Pedestrian Improvements for School Walking Trips, Is this a good topic?
 - iii. Feb. 23 – Streetscape Level Changes: Protected Bike Lanes and Protected Intersections
- d. Golf Committee Freddy for Chris Hopkins

- i. 2016 Golf Tournament. The golf committee is underway now. We are calling courses and hope to have settled on a course in the next week or so. We are looking at courses between north Denver and Longmont. We are looking at June 10th as our first choice, but wondered if you and the EC would be open to the 17th if we can't find a course available on the 10th?
- e. Legislative Committee.....Scott Thomas
 - i. No updates
- f. Membership CommitteeRich Follmer
 - i. 2016 western slope meeting planning
 - ii. ITE promotion at outside events
 - Rich to take an initial attempt at membership info to present at events, but will be looking for input from the EC
 - Rich will look into giveaways (e.g. pens) and a banner
 - iii. CSM student chapter update
 - Lisa Nguyen is coordinating, but is waiting for feedback
 - iv. Membership Profiles (ideas from Rich)
 - Transportation Professional of the Year (May) – Coordinate with John LaSala
 - Will connect with Ryan to do profile for new President (September)
 - Lifetime Achievement Award (December) – Coordinate with John LaSala
- g. Mentoring Program Committee Jon Larson
 - i. No updates
- h. Newsletter CommitteeBart Przybyl
 - i. No updates
- i. Scholarship Committee Alex Larson
 - i. No updates
- j. Section Scribe/ Activities Report CommitteeDevin Joslin
 - i. 2016 vendor show – will be writing an article
 - ii. Spring Western ITE Newsletter Report – will circulate report to officers
- k. Social Media.....Greg Baker
 - i. Would like to have a survey questions asking about where people found out about meetings
- l. Spring Transportation Symposium..... Kari McDowell Schroeder
 - i. Planning committee is well underway
 - ii. New weblink: www.ColoradoTransportationSymposium.org
 - iii. Working with Greg on registration and email communication
 - iv. Some deposit costs will be coming up soon
- m. Student Liaison Lisa Truong
 - i. CU Denver ITE Chapter
 - Will be working with students to coordinate spring schedule and events
 - Encourage student participation at all ITE events and Spring Transportation Symposium
 - Working with student chapter advisor on “grooming” and recruiting new officers for next year
 - ii. Effort to bring Colorado School of Mines on-board with ITE
 - Been in contact with Rich and Ryan via emails (they can help fill-in on details)
 - In short, we're penciled in for presenting at an April ASCE student chapter meeting. If anyone else is interested, please let us know.

- Working with ASCE student advisor; have yet to fully identify a faculty member to be the official advisor- but presenting at ASCE should help with making some headway.

- n. Technical Committee Nitin Deshpande/Jeet Desai
 - i. No updates
- o. Vendor Show.....Will Johnson
 - i. Lou to send out survey, may need info from Will
- p. Website Committee Report.....Greg MacKinnon/Andrew McFadden
 - i. No updates

E. Old Business

F. New Business

- a. Request from RMITS to cohost a joint conference in 2016.....Freddy He
- b. ITE quarterly conference call with District, Section and Chapter leadership.....Freddy He
- c. ITE International marketing packet.....Freddy He

G. Announcements

- a. Next EC Meeting **March 16, 2016** Freddy He
- b. Newsletter Articles Next Deadline **February 12, 2016**Bart Przybyl

H. Adjournment (Cowbell at 2:24pm)