

MEETING MINUTES

COLORADO/WYOMING EXECUTIVE COMMITTEE

Wynkoop Brewery, Denver

January 28, 2010

Meeting Chair: Ben Waldman

Minutes By: Chris Sheffer

Present: Ben Waldman, Greg MacKinnon, Duane Cleere, Jeff Ream, Edward Stafford, Sarah Karjala, Dave Hattan, Bart Pryzbl, Scot Lewis, Karl Packer, and Scott Thomas

- I. **Introduction.** Ben Waldman opened the meeting at 3:00 p.m.
- II. **Meeting Minutes.** Minutes from the last executive committee meeting were approved.
- III. **President's Report. Ben Waldman**
 - A. **Wyoming Engineering Society Feb 4th & 5th Annual Meeting in Laramie:** Ben and Chris will not be attending the WES conference, but will pursue for next year. Thursday evening is the time for most WES activities and may be best avoided for an ITE event at the conference.
 - B. **Mass emails and Paypal:** Edward Stafford's current responsibility for Paypal and mass emails will be taken over by the Secretary. A separate meeting was held earlier to coordinate the transition which would occur over the summer.
 - C. **New Golf Committee Chair:** Jeff Ream was introduced as our new Golf Committee Chair.
 - D. **UCD Student Chapter:** Wes Marshall is the new representative.
- IV. **Vice President's Report. Greg MacKinnon**
 - A. **Comments on Vendor Show:** There was one person that felt the Public Employee discount was unfair. There were 23 vendor booths and an attendance of approximately 140 not including vendors. For the most part, public employees did not take advantage of the \$10 discounted lunch. WTS is also going to provide discounts to public employees.
 - B. **Bylaws subcommittee meeting next week:** The bylaws will need to be approved by a Special Committee which will report to the ITE board. Proposed changes will be reviewed by the section committee this month.
 - C. **Colorado Springs Luncheon:** The presentation will be on advance detection and will include a cold lunch.
 - D. **May Luncheon:** The meeting at the MADCAP improv theater includes a box lunch.
- V. **Secretary/Treasurer Report. Chris Sheffer**
 - A. **Account balances:** The treasurer's report was distributed. The Vendors show was the major revenue for the period and was estimated at about \$3800. The final Arvada payment will be made in a few days.
 - B. **Reduced Charge for Public Employees :** See discussion of item IV. A

VI.

Spring Symposium and Continuing Education: Karl Packer

- A. Conference Date:** The conference has been moved back to April 9th. The conference will be held at the Pepsi Center.
- B. Participation and Format:** ACEC and WTS will be participating this year. WTS will be handling the contractual items. There is no specific theme this year and call for speakers will go out in the next few days.
- C. Continuing Ed:** MUTCD training for the new manual would be a timely. A venue for the training would be needed since there was a high turnout for the last MUTCD training. Potential dates could be Feb 23rd, March 2nd or March 9th, all of which fall on a Tuesday. Centennial's council chambers would not be available. A good format may be to include a web style presentation along with a local expert to provide commentary. The training should be advertised in the newsletter.

VII. Newsletter Articles and Deadline. Bart Pryzbl/Kari McDowell

- A. Articles Due:** Articles due Feb 5th to Kari and have been recently running late. Please submit articles on time.
- B. Newsletter Award:** The newsletter award will need to be submitted April 1. The March newsletter would be the last one to consider for the award.
- C. Call for Secretary Treasurer:** Craig Faessler will coordinate an article for the candidates

IX. Website Update. Duane Cleere

- A. Facebook Link:** The Facebook page is up and running.
- B. Video Posts:** Video posts will be coming for December and October.
- C. Interactive Google Map:** Set up for interactive mapping of luncheon locations has been done.
- D. Web Design:** The design for the RFP is ramping up and should be available soon.

X. Membership Committee – Melissa Rosas

Two data bases are being maintained; one for local affiliates which the Section will maintain, and the national data base which will be provided by Jennifer Chiles.

XI. Awards Committee – Dave Hattan

Dave is looking for nominees for Transportation Professional of the Year by Feb 12.

XII. Technical Committee – Scott Thomas

No report

XIII. Golf Committee – Jeff Ream

- A. Tournament Location:** The committee has met and this year's tournament is to be located in the Denver area.
- B. Date and Fee:** The tentative date is set for June 4th, fees will be between \$90 and \$100

XIV. Scholarship Committee – Scot Lewis

- A. Recipients:** Ryan Germeroth was proposed as a scholarship candidate. The committee passed a motion unanimously to award the scholarship to Ryan. Brian Bern was awarded the last \$1000 scholarship this year.
- B. Award:** A "big check" will be presented at the next luncheon meeting to Brian

XV. Legislative Committee – Dave Krauth

John LaSala and Netin Deshpande have volunteered for the Legislative Committee. John will help put together an article on recent Transportation bills

XVI. Activities Report Coordinator – Sarah Karjala

Report is due April 1st an email will be sent out soon identifying report needs to the group.

The meeting was adjourned at 4:30.