



Executive Committee Meeting Agenda
January 25, 2013 12:00 – 2:00 PM
Webb Municipal Office Building
201 W. Colfax Ave.
Denver, CO 80202

In attendance: Bill Hange, Emily Gloeckner, Nitin Deshpande, Chris Sheffer, Will Johnson, Chris Hopkins, Greg MacKinnon, Fritz Clauson, John La Sala, Aaron Heumann, Anna Bunce

A. Call to Order at 12:05pm

B. Approval of minutes from last meeting

- a. **Approved unanimously**

C. Officers' Reports

- a. President's Report John La Sala
 - i. Vendor Show
 - 1. 242 participants—new record!
 - 2. Good feedback, good food
 - 3. 167 attendees, 75 vendors—35 vendor firms represented
 - 4. 0 Platinum sponsors, 2 Diamond sponsors, 2 Gold sponsors for a total of \$1700 raised
 - 5. Vendor did not really see value in sponsorship—Will recommends cutting sponsorship completely for next year but raising booth price to \$400
 - 6. Estimated \$6k net revenue
 - 7. No apparently significant impact on attendees with \$15 fee—suggests next year increase back up to \$30
 - 8. Will plans to do more with IMSA for next year, maybe some training
 - ii. Rates for March and May 2013 luncheons
 - 1. Will decide at today's budget planning meeting (either \$15 or \$20)
 - a. General discussion re options and possibilities—movement by John to extend the \$15 member/local affiliates rate through the end of this year; second by Aaron; approved unanimously; movement by John to establish student rates at \$5 through the end of the year; second by Fritz; approved unanimously
 - iii. Legislative issues
 - 1. "Inform rather than advocate"
 - a. Discussion of NCUTCD committee response to FHWA's proposals re MUTCD; state statute regarding elimination of requirement of usage of turn signals when navigating roundabouts; expansion of specific funding to be allowed for transit purposes; etc.
 - 2. Can publish notices on website and newsletter
 - a. Suggestion to highlight legislative issues as a group and have people have to click and go to another page for the full listing of current issues
- b. Vice President's & Program Committee Report Aaron Heumann
 - i. Program and venue for March 1 luncheon in Colorado Springs
 - 1. Location tentatively Embassy Suites; no success as yet in presenters re red light running—some names offered up and possible alternative topic discussions
- c. Secretary/Treasurer & Editorial Committee Report Anna Bunce
 - i. December Treasurer's Report
 - 1. One question from Greg
 - ii. Address for Section and on bottom of Constant Contact emails

1. Genesis of issue relative to MeetnGreet; agreement of usage of Sec/Treas address every year unless we can locate a good option for a fixed address—discussion of UPS Store box with possibility of forwarding services as needed each year
- d. Past President's Report Chris Sheffer
 - i. Budget Planning Meeting today at 2:30 pm
 - ii. Chris provided background and update on discussions to date: concepts re dedicated funding for different purposes, ideas for potential items to be funded, refinements and process from here; Greg pointed out that if increases in fees are to be contemplated they should have a purpose; Will mentioned concerns re long term goals, etc.; general discussions; goal to provide a brief heads up to members at May meeting

D. Committee Reports

- a. Activities Committee Emily Gloeckner
 - i. Meet'n'Greet on February 7
 1. Registration currently open—7 registrants already, over \$1k in sponsorships currently; confirmed CDOT attendees; Emily has proposals from 3 caterers but looking like Footers currently with a slider bar and pommes frites, maybe ITE logo cookies as a takeaway
- b. Awards Committee Bill Hange
 - i. Seeking nominations for Transportation Professional of the Year
 1. Desperately in need of nominees
 - ii. 40th anniversary items—ideas and possibilities
 - iii. Hilary Isebrands (SP??) indicated possible 1 day peer exchange for roundabouts
- c. Continuing Education Committee Freddy He
 - i. Synchro
 - ii. SIDRA – response to proposal
 1. No on pursuing this further
 - iii. Joe Henderson attending WES on Feb 7-8 and holding webinar for attendees (Topic = “Roundabouts – What You Need to Know” by Phil Demosthenes)
 - iv. Desire to identify interest outside of URS for a referenced Ethics webinar
- d. Golf Committee Chris Hopkins
 - i. Considering potential golf courses
 - ii. Potentially June 7 as date, but first two weeks of June—ASCE looking at mid-July, WTS looking at September, possibility of combining with WTS but maybe too late for this year?—Emily can check with WTS contact on timeliness
- e. Vendor Show Will Johnson
 - i. Report from last week's event
 1. Covered with President's Report
- f. Website Committee Report Greg MacKinnon
- g. Membership Committee Rich Follmer
- h. Scholarship & Career Guidance Committee Melissa / Bob K
 - i. Mentoring Program – current status
 1. In progress—Bob K not present but briefed EC in email
- i. Student Liaison Mike Bowline / Chris Vokurka
 - i. Call for Student Posters at Symposium sent to student chapters at UCD and UW
 - ii. Prior agreement via email for internship postings to be put on website at no charge to the hiring firm/jurisdictions
- j. Technical Committee Nitin Deshpande
 - i. Roundabout subcommittee – current status
 - ii. Other topics
- k. Activities Report Committee Dan Eybs
 - i. Kicking off information gathering for 2012 report
- l. Legislative Committee Trishul Palekar / Steve Pouliot
 - i. FHWA proposal for modifying the format of the MUTCD

- ii. State legislative proposal to eliminate requirement to use turn signals in roundabouts
- iii. State legislative proposal to extend use of the Highway User Tax in order to include Transit
- m. Social Media Lisa Truong / Fritz Clauson
 - i. Next UCD student gathering 3rd week of Feb
 - ii. Inquiry re Section's desire for content to be posted to ITE Community—general discussion re possibilities

E. Old Business

- a. 2013 Spring Symposium update.....John La Sala
 - i. Call for Speakers (deadline = Feb. 1)
 - ii. Call for Student Posters (deadline = Feb. 15)

F. New Business

G. Announcements

- a. Newsletter Articles & Deadline (Friday, February 1)..... Bart Przybyl

H. Adjournment: 2:25pm

I. ACTION ITEMS:

- a. **Greg M to investigate mailbox possibility (cost/forwarding services/etc) for permanent Section address**
- b. **Anna to get drink ticket roll and blank self-stick ITE logo nametags to Emily before Meet N Greet**
- c. **John to get follow up direction to Freddy re Continuing Ed issues**