

## MEETING MINUTES

### COLORADO/WYOMING EXECUTIVE COMMITTEE SHE Office, I-25/Colorado January 4, 2008

**Meeting Chair:** Joe Henderson

**Minutes By:** Ben Waldman

**Present:** Joe Henderson, Craig Faessler, Ben Waldman, Bill Hange, Greg MacKinnon, Karl Packer, Melissa Rosas, Eric Boivin, Dave Hattan, Gene Putman, Scott Thomas, Will Johnson, Scot Lewis, John Seyer

- I. Introduction.** Joe Henderson opened the meeting at 12:30 p.m.
- II. Meeting Minutes.** Minutes for the last executive committee meeting were distributed to the EC and approved with minor changes.
- III. President's Report. Joe Henderson**
- A. Recap of December 14<sup>th</sup> Luncheon:** All agreed that the December Luncheon was a great success.
- B. Support for Gene Wilson for International Vice President:** Joe Henderson made a motion for the Colorado/Wyoming section to donate \$1,250.00 to Gene Wilson's campaign. Gene Putman seconded with a friendly amendment to make it a \$1,300.00 donation. Approved unanimously.
- IV. Vice President's Report. Craig Faessler**
- A. Updated Schedule:** Craig handed out an updated schedule with the only change being the date of the January EC meeting.
- C. February 29<sup>th</sup> Meeting:** The February meeting will be at the Hilton Garden Inn in Colorado Springs. Craig asked for ideas for a speaker. The following ideas were given by the EC:
- Multimodal Transportation**
  - Railvolutions Conference**
  - Safety – Jake Kononov**
  - Traffic Mgmt Plan for Mass Evacuation of Denver Area – Gene Putman**
  - Tour of Skyline Changeable Sign Facility**
- MUTCD Update – Gene Putman suggested breakout sessions in May to go over comments and perhaps a session at the April Symposium**
- V. Secretary/Treasurer Report. Ben Waldman.**
- A. Accounting from the December 14<sup>th</sup> Meeting:**
- |  |            |
|--|------------|
| Facility and Food Costs:                 | \$3,483.93 |
| 35 <sup>th</sup> Anniversary Gifts Cost: | \$1,754.94 |
| Luncheon Payments:                       | \$2,613.96 |
- B. Budget Status:** Ben handed out the Treasurers Report. The balance of each account is as follows:
- 1. Checking Balance:** \$5,000.13

2. **Savings Balance:** \$4,409.61
      3. **Scholarship Fund:** \$7,651.06
      3. **Certificate of Deposit:** \$10,246.25
    - C. **Section Scribe Notes to Western ITE:** Ben has begun forwarding notes after luncheons.
- VI. **Vendor Show – Will Johnson**
  - A. **Where do we stand?** Will stated that the booths are filling up nicely
  - B. **Coordination with UW Student Chapter –** Students will be present to help with the silent auction.
- VII. **Scholarship – Scot Lewis**
  - A. Scott has three scholarship applications that he is currently reviewing.
  - B. Scott recommended awarding a \$500 scholarship to Bryan Kelly. Approved unanimously.
- VIII. **Technical – Scott Thomas**
  - A. **Roundabout Research.** Ben discussed the need for help from a student. A motion was passed unanimously to allocate \$1,000 from the technical committee to be given to a student as a scholarship for help with this research project
  - B. **Mixed Use Development Study.** Dave Hattan has talked to owner of Elitch's site and they indicated the site will probably be fully occupied by the end of summer. We will evaluate if we should take counts then.
  - C. **UCD Courses.** UCD Professors/Instructors want to speak to ITE group about UCD courses being offerd.
- IX. **Legislative – Gene Putman**
  - A. **MUTCD Update.** Gene stated thte the MUTCD Update comments are due by July 31, 2008. He suggested we have a work session to break into groups and solicit comments.
  - C. **Governor's Blue Ribbon Panel.** Gene wants the EC to review recommendations and lend support if they agree.
- X. **Activities.** Eric Boivin
  - A. **Ski Train** Registration is full and we just about broke even. Ben will reimburse Eric for costs.
- XI. **Membership. Melissa Rosas**
  - A. **On the Move Column:** Allan Ackmen from DMJM will be interviewed for the next newsletter.
  - B. **Dues Letter:** Melissa sent out an email for local members with outstanding dues. She will send another for national members with outstanding dues.
- XII. **Continuing Education.** Karl Packer
  - A. **Webinars:** Next Webinar will be January 31<sup>st</sup>. Traffic Safety and Geometric Design, Sight Distance. Karl is setting things up.
  - B. **Spring Symposium.** Karl, Greg and Nate have attended meetings. Cost will be \$35 for lunch only and \$55 for entire event.
  - C. **Possible Future Training Topics**
    - Signal Design/Constructability
    - How to set up a presentation, By Gene Putman
    - How to set up an open house
    - MUTCD Update
    - Signing and Striping

Sign, pavement, and or signal inventory  
Signal Inspection/Maintenance  
Video Detection

**XIII. Website. Edward Stafford**

**A. Report of Task Force Meeting** Committee met and is putting together a RFP for the website update.

**XIV. Awards**

**A. Transportation Professional of the Year.** Need candidates by February 22.

**XV. Past President – Bill Hange**

Possible Estes Park trip in June

**XVI. Adjourn.** The meeting adjourned at approximately 3:00 p.m.